



211 West Aspen Avenue  
Flagstaff, AZ 86001  
928-213-2654  
metroplanflg.org

## MINUTES

### MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

March 25, 2020

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<https://global.gotomeeting.com/join/989016837>

You can also dial in using your phone.

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Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

#### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Technical Advisory Committee and to the general public that, at this regular meeting, the MetroPlan Technical Advisory Committee may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Technical Advisory Committee's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).*

#### TECHNICAL ADVISORY COMMITTEE MEMBERS

- Nate Reisner, Chair, ADOT North Central District Development Engineer (for Audra Merrick, ADOT Flagstaff District Engineer)
- Nick Hall, Vice-Chair, Coconino County Assistant Engineer (for Christopher Tressler, Coconino County)
- John Wennes, ADOT Transportation Planner
- Anne Dunno, NAIPTA Capital Program Manager
- Rick Barrett, City of Flagstaff Engineer
- Jay Christelman, Coconino County Community Development Director
- Dan Folke, City of Flagstaff Community Development Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University Project Manager II
- Ed Stillings, FHWA

#### METROPLAN STAFF



- Jeff Meilbeck, Executive Director
- David Wessel, MetroPlan Manager
- Martin Ince, Multi-Modal Planner
- Rosie Wear, MetroPlan Specialist

Others Present: Joe Galli, Mark Henige

**I. PRELIMINARY GENERAL BUSINESS**  
**A. CALL TO ORDER**

Chair Nate Reisner called the meeting to order at 1:2 pm.

**B. ROLL CALL**

**C. PUBLIC COMMENT - None**

*(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

**D. APPROVAL OF MINUTES**

- Minutes of Regular Meeting: February 25, 2020 (Pages 5-9)

MOTION: TAC member Rick Barrett moved to approve the February 25, 2020 Technical Advisory Committee meeting minutes without edits. TAC member Andrew Iacona seconded the motion. The motion was passed unanimously.

**II. CONSENT AGENDA**

*(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)*

**III. GENERAL BUSINESS**

- A. State Transportation Board Dinner** (Pages 10-12)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommend the TAC discuss an appropriate presentation for the April 16<sup>th</sup> reception and dinner.

DISCUSSION: The April 16<sup>th</sup> reception and dinner have been cancelled as a result of COVID-19. MetroPlan to collect regional priorities and comments and provide them as regional comment to ASTB board at their Friday, April 17<sup>th</sup> meeting. The TAC recommends that FMPO staff collect and assemble a statement to the ASTB board of regional agency current and future projects, Flagstaff initiatives passed in 2019, West Route 66 partnership, and other partnerships with region and the City of Flagstaff. TAC should send their agency projects and other items to Dave Wessel by April 10<sup>th</sup>.

Recording began at 1:51pm.

**B. MetroPlan Project Criteria Process Update** (Pages 13--17)

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation is being made and staff will provide information on the Call for Projects

MOTION: None at this time.

**C. UPWP Amendment – Fare Free Transit Planning** (Pages 18-20)

MetroPlan Staff: Dave Wessel

Recommendation: Recommend the UPWP amendment

DISCUSSION: Question was asked about the impact of social distancing on the study.

MOTION: TAC member John Wennes made a motion to approve the UPWP Amendment for Fare Free Transit Planning. TAC member Nick Hall seconded the motion. The motion was passed unanimously.

**D. TIP Amendment – Fourth/Lockett Roundabout** (Pages 21-30)

MetroPlan Staff: Dave Wessel

Recommendation: Recommend the TIP amendment

MOTION: TAC member Anne Dunno made a motion to approve the TIP Amendment. TAC member Andrew Iacona seconded the motion. The motion was passed unanimously.

**E. Lone Tree Traffic Interchange Discussion** (Pages 31-32)

MetroPlan Staff: Dave Wessel

Recommendation: None

RECOMMENDATION: Rick and Dave to work on the modeling to determine which plan to move forward with.

**F. FY 2021-2025 Draft TIP Tables** (Pages 33-42)

MetroPlan Staff: Dave Wessel

Recommendation: None

MOTION: None at this time.

**G. Items from the Executive Director**

**H. Review the Draft Executive Board Agenda** (Pages 43-47)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. For discussion only.

**I. Future Agenda Items**

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

**IV. CLOSING BUSINESS**

**A. ITEMS FROM THE BOARD**

*(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)*



# METROPLAN

GREATER † FLAGSTAFF

Nate –Regional reduction in traffic. McConnell closing earlier than anticipated as a result of the regional reduction in traffic and should complete ahead of schedule. Rick – Route 66 work in coordination with ADOT. Request to consider other web meeting options.

## **B. ADJOURN**

Chair Nate Reisner adjourned the meeting at 3:08pm.