



211 West Aspen Avenue
Flagstaff, AZ 86001
928-213-2654
metroplanflg.org

AGENDA

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

January 22, 2020

Flagstaff City Hall – 2nd Floor Staff Conference Room
211 W. Aspen Avenue, Flagstaff, AZ 86001
Call-in Number: (877) 820-7831 Guest Passcode: 364117#

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Anne Dunno, Chair, NAIPTA Capital Program Manager
- Nate Reisner, Vice Chair, ADOT North Central District Development Engineer (for Audra Merrick, ADOT Flagstaff District Engineer)
- John Wennes, ADOT Transportation Planner
- Rick Barrett, City of Flagstaff Engineer
- Jay Christelman, Coconino County Development Services Director
- Dan Folke, City of Flagstaff Community Development Director
- Christopher Tressler, Coconino County Engineer (for Lucinda Andreani, Public Works Director)
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University Project Manager II

METROPLAN STAFF

- Jeff Meilbeck, Executive Director

- David Wessel, MetroPlan Manager
- Martin Ince, Multi-Modal Planner
- Rosie Wear, MetroPlan Specialist

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: November 13th, 2019 (Pages 5-8)

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. TIP Amendment (Pages 9-15)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the TAC supports amendment of the FY 2019-2023 Transportation Improvement Program for recent transit grant awards and to advance Fourth/Cedar roundabout design.

B. Adopt TIP Approval Process (Pages 16-17)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the MetroPlan TAC endorses the adoption schedule for the FY 2021-2025 Transportation Improvement Program

C. Strategic WorkPlan Review (Pages 18-21)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the TAC review and endorse a Strategic WorkPlan for January 1, 2020 through June 30, 2021

D. MetroPlan Project Criteria Including Evaluation of West Route 66 (Pages 22-27)

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation is being made.

E. Lone Tree Traffic Interchange – Planning Funds Sought (Pages 28-29)

MetroPlan Staff: Dave Wessel

Recommendation: Staff suggests the TAC provide input on a draft funding proposal to do an alternatives analysis of the LTTI and update DCR costs.

F. Items from the Executive Director

1. Lone Tree Corridor Update

G. Review the Draft Executive Board Agenda (Pages 30-33)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. For discussion only.

H. Future Agenda Items

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

IV. CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. ADJOURN

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on January 21, 2020 at 10:00 am in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 21st Day of January 2020.

Rosie Wear, MetroPlan Specialist



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

Phone: (928) 213-2651

www.flagstaffmpo.org ♦ mpo@flagstaffaz.gov

AGENDA

FMPO Technical Advisory Committee Meeting

1:00pm to 3:00pm
November 13, 2019

City of Flagstaff Staff Conference Room
211 W. Aspen Avenue, Flagstaff, AZ 86001

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TECHNICAL ADVISORY COMMITTEE MEMBERS

- Anne Dunno, Chair, NAIPTA Capital Program Manager
- Nate Reisner, Vice Chair, ADOT North Central District Development Engineer
- John Wennes, ADOT Transportation Planner
- Rick Barrett, City of Flagstaff Engineer
- Jay Christelman, Coconino County Development Services Director
- Dan Folke, City of Flagstaff Community Development Director
- Nick Hall, Coconino County Assistant Engineer for Christopher Tressler, Coconino County Engineer
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University Project Manager II (left the meeting around 1:15pm)
- Ed Stillings, FHWA (On the phone)

FMPO STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, FMPO Manager
- Martin Ince, Multimodal Planner
- Rosie Wear, Business Manager

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chairperson Anne Dunno called the meeting to order at 1:02pm.

B. ROLL CALL

See above, page 1.

C. PUBLIC COMMENT

(At this time, any member of the public may address the committee on any subject within their jurisdiction that is not scheduled before the committee on that day. Due to Open Meeting Laws, the committee cannot discuss or act on items presented during this portion of the agenda. To address the committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

None

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: September 25th, 2019

MOTION: John Wennes made a motion to approve the September 25th meeting minutes. Andrew Iacona seconded the motion. All in favor.

E. ANNOUNCEMENTS

(Reconsiderations, changes to the agenda and other preliminary announcements)

II. GENERAL BUSINESS

F. In-Kind Tracking

FMPO Staff: Rosie Wear, Business Manager

Recommendation: None

MOTION: None at this time.

G. 2020 Meeting Calendar

FMPO Staff: Rosie Wear, Business Manager

Recommendation: None

MOTION: Dan Folke made a motion to recommend to the Executive Board to change the meeting time to 1:30 and approve the calendar. Rick Barrett seconded the motion. All councilmembers were in favor. Motion carries.

H. Safety Targets Adoption

FMPO Staff: Dave Wessel

Recommendation: Staff recommends the TAC adopts the ADOT safety targets to comply with federal mandates and issues a letter to that effect.

MOTION: Rick Barrett made a motion to approve the adoption of the ADOT Safety Targets. Anne Dunno seconded the motion. All councilmembers in favor. Motion carries.

I. Regional Transportation Plan Update

FMPO Staff: Dave Wessel

Recommendation: This item is for discussion only.

MOTION: None.

J. Update on Special Project Planning

FMPO Staff: Dave Wessel and Jeff Meilbeck

Recommendation: This item is for discussion only.

MOTION: None.

K. Items from the Executive Director

- a. RTAC Strategic Advance
- b. Office Space

L. Future Agenda Items

FMPO Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future FMPO agendas.

DIRECTION: Rick Barrett proposed discussion of West Route 66 (Woodlands to Flag Ranch Road) to bring additional information back to the Executive Board.

M. Review the Executive Board Agenda

FMPO Staff: Jeff Meilbeck

Recommendation: None. For discussion only.

III. CLOSING BUSINESS

A. ITEMS FROM THE TECHNICAL ADVISORY COMMITTEE MEMEBERS

(Committee members may make general announcements, raise items of concern or report on current topics of interest to the committee. Items are not on the agenda, so discussion is limited and action not allowed.)

B. ADJOURN – MEETING ADJOURNED AT 3:00PM

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.



METROPLAN

GREATER # FLAGSTAFF

STAFF REPORT

REPORT DATE: December 31, 2019

MEETING DATE: January 22, 2020

TO: Honorable Chair and Members of the Executive Board

FROM: David Wessel, FMPO Manager

SUBJECT: TIP Amendments

1. Recommendation:

- i** Staff recommends the MetroPlan TAC supports amendment of the FY 2019-2023 Transportation Improvement Program for recent transit grant awards and to advance Fourth/Cedar roundabout design.

2. Related Strategic Workplan Item

- i** FMPO (MetroPlan) leverages resources

3. Background

- i** MetroPlan is mandated to produce a Transportation Improvement Program (TIP) to track regional federal transportation spending. The TIP indicates the year that funds will be obligated for a project.

Mountain Line Transit received notice of several awards to be amended to the TIP to permit fund obligation. Projects are moving from illustrative year 2023 to 2020:

- *NAU Bus Storage Facility:*
5339 2018 Small Urban \$195,615 federal
5307 2018 Small Urban \$361,575 federal
5339 2018 Statewide \$579,922 federal
Total award: \$1,421,391 federal + local
- *Kaspar Facility Master Plan:*
5339 2018 Small Urban \$200,000 federal
Total award: \$250,000 federal + local
- *Downtown Connection Center:*



METROPLAN

GREATER † FLAGSTAFF

5339 2019 Small Urban \$15,675,000
Total award: \$31,138,260

- Replacement buses (two 40' electric):
5339 2019 Small Urban \$1,600,000
Total award: \$2,000,000 federal + local

The City of Flagstaff seeks to advance design from 2021 to 2020 to meet the 2022 construction delivery for the following:

- Fourth/Cedar Roundabout:
HSIP \$119,701.61
Advance design to 2020 from 2021
Money moved from Switzer Roundabout

For Your Information: The 2021-2024 TIP adoption schedule is:

- February – member agencies submit draft capital programs
- March – call for projects
- April – call for comments
- May – TAC recommendation
- June – Board adoption

4. Fiscal Impact

- i** Transit amendments authorize funds to be expended and the projects to move forward including efforts toward partnership building. Highway Safety Improvement Program (HSIP) amendment preserves these suballocated funds for the region and better ensures that design will be complete in time for planned project delivery in 2022.

5. Alternatives

- i** 1) Support adoption of the TIP amendments. **Recommended**
- 2) Do not support adoption. May result in project delays or loss of funding.

6. Attachments

- i** Draft Transit and Safety TIP tables showing amendments

January 2, 2020

Mr. Dave Wessel
Flagstaff Metropolitan Planning Organization
211 West Aspen Avenue
Flagstaff, Arizona 86001

Re: FY 2019-2023 Transportation Improvement Program Transit Table Amendment Request

Dear Mr. Wessel,

Please consider this request for an amendment to the FMPO FY 2019-2023 Transportation Improvement Program Transit Table. This request is to update the transit TIP table to reflect the new awarded federal funding for previously listed illustrative projects in year 5. These federal funds were awarded by both FTA and ADOT for these projects as per the attached award notices and Mountain Line does have the capacity for the match as required within the awards.

These projects are identified in the amended Transit Table as attached to this request. The changes have moved these projects from year five to 2020 and are as follows:

- Line 18 Downtown Connection Center Construction \$31,138,260
- Line 19 Replacement Buses (electric, 2 buses) \$2,000,000
- Line 20 Kaspar Maintenance Area Master Plan \$250,000
- Line 21 Joint Bus Storage Facility at NAU, Design/Engineering \$1,421,391

Lines 18 and 19 were awarded to Mountain Line through a FTA Section 5339 competitive process. The award included the Downtown Connection Center and the purchase of all-electric buses. The budget from our application requested 50% federal funds and committed 50% local match for the DCC and 80% federal and 20% local for the buses. The 50% local match for the DCC was documented as a combination of partnerships, including land value for potential leased site, and transit tax. All other projects are funded 80% by federal programs matched by 20% transit tax.

We appreciate your assistance amending the TIP so that this change is captured, and we can submit our application as required by FTA. Please do not hesitate to contact me with questions and concerns.

Regards,
Heather Dalmolin
Administrative Director
Mountain Line
928.679.8908

Table 5. FY2019-2023: Transit Projects within the FMPO-area
updated: November 27, 2019, Formal Amendment

Line #	Agency	Fiscal Year *	ALI Code	Location	Project Description	Fund Type	Local Cost **	Federal Cost	Total Cost	Notes			
<i>In Progress</i>													
TOTAL ALL CATEGORIES-2018							\$	12,693,454	\$	10,984,831	\$	23,678,285	
1	NAIPTA	2019	30.09.00	Region	Operating Assistance, including Project Management	2019-5307	\$ 4,736,713	\$ 1,213,933	\$ 5,950,646				
2	NAIPTA	2019	30.09.00	Region	Operating Assistance, including Project Management	2018-5307	\$ 590,347	\$ 852,910	\$ 1,443,257				
3	NAIPTA	2019	11.7A.00	Flagstaff	Preventative Maintenance	2018-STBG Local	\$ 70,750	\$ 283,000	\$ 353,750				
4	NAIPTA	2019	11.32.10	Flagstaff	Passenger Shelters, Signs, and Poles	2019-5307	\$ 5,000	\$ 20,000	\$ 25,000				
5	NAIPTA	2019	11.71.01	Flagstaff	Planning, Transpo Improvement Plan	2018-5307	\$ 44,000	\$ 220,000	\$ 264,000				
6	NAIPTA	2019	11.21.01	Flagstaff	Route 66/Kaspar Intersection - Design	5339 ADOT Sm Urban	\$ 61,037	\$ 244,148	\$ 305,185				
7	NAIPTA	2019	11.21.01	Flagstaff	Route 66/Kaspar Intersection - Design	2018-5307 (ADOT Competitive Award)	\$ 66,463	\$ 265,852	\$ 332,315				
8	NAIPTA	2019	11.21.23	Flagstaff	Route 66/Kaspar Intersection - Construction	2018-5307 (ADOT Competitive Award)	\$ 428,063	\$ 1,712,251	\$ 2,140,314				
9	NAIPTA	2019	11.71.01	Flagstaff	NAU Milton Rt 66 Campus Entry Study	5339 ADOT Statewide	\$ 3,388	\$ 13,551	\$ 16,939				
10	NAIPTA	2019	11.71.01	Flagstaff	NAU Milton Rt 66 Campus Entry Study	5339 ADOT Sm Urban	\$ 26,612	\$ 106,449	\$ 133,061				
11	NAIPTA	2019	11.21.01	Flagstaff	NAU McConnell Dr. and Sidewalk Multimodal Improv. - Design	5339 ADOT Sm Urban	\$ 88,950	\$ 355,800	\$ 444,750				
12	NAIPTA	2019	11.12.04	Flagstaff	Replacement Paratransit Vehicles (2 Cutaway Buses)	5339 ADOT Sm Urban	\$ 48,000	\$ 192,000	\$ 240,000				
13	NAIPTA	2019	11.32.10	Flagstaff	Passenger Shelters, Signs, and Poles	2019-STBG State-Flex	\$ 15,644	\$ 62,575	\$ 78,219				
14	TOTAL ALL CATEGORIES-2019							\$	6,184,967	\$	5,542,469	\$	11,727,436
15													
16	NAIPTA	2020	30.09.00	Region	Operating Assistance, including Project Management	2020-5307	\$ 4,968,723	\$ 1,348,413	\$ 6,317,136				
17	NAIPTA	2020	30.09.00	Region	Operating Assistance, including Project Management	2019-5307	\$ 590,347	\$ 840,170	\$ 1,430,517				
18	NAIPTA	2020	11.32.10	Flagstaff	Downtown Connection Ctr - Construction	5339	\$ 15,463,260	\$ 15,675,000	\$ 31,138,260	moving from year five, increasing due to award of 5339			
19	NAIPTA	2020	11.12.02	Flagstaff	Replacement Buses (40 ft Electric, total of 2)	5339	\$ 400,000	\$ 1,600,000	\$ 2,000,000	moving from year five due to award of 5339			
20	NAIPTA	2020	11.76.96	Flagstaff	Kaspar Maintenance Area Master Plan	5307	\$ 50,000	\$ 200,000	\$ 250,000	moving from year five due to award of 5307/5339 ADOT			
21	NAIPTA	2020	11.43.04	Flagstaff	Bus Storage Facility (Campus Location)	5307, 5339	\$ 284,278	\$ 1,137,113	\$ 1,421,391	moving from year five due to award of 5307/5339 ADOT			
22	NAIPTA	2020	11.32.10	Flagstaff	Passenger Shelters, Signs, and Poles	2020-5307	\$ 5,000	\$ 20,000	\$ 25,000				
23	NAIPTA	2020	11.32.10	Flagstaff	Passenger Shelters, Signs, and Poles	2020-STBG State-Flex	\$ 15,644	\$ 62,575	\$ 78,219				
24	TOTAL ALL CATEGORIES-2020							\$	21,777,252	\$	20,883,271	\$	42,660,523
25													
26	NAIPTA	2021	30.09.00	Region	Operating Assistance, including Project Management	2021-5307	\$ 4,968,723	\$ 1,348,413	\$ 6,317,136				
27	NAIPTA	2021	30.09.00	Region	Operating Assistance, including Project Management	2020-5307	\$ 590,347	\$ 840,170	\$ 1,430,517				
28	NAIPTA	2021	11.32.10	Flagstaff	Passenger Shelters, Signs, and Poles	2021-5307	\$ 5,000	\$ 20,000	\$ 25,000				
29	NAIPTA	2021	11.32.10	Flagstaff	Passenger Shelters, Signs, and Poles	2021-STBG State-Flex	\$ 15,644	\$ 62,575	\$ 78,219				
30	TOTAL ALL CATEGORIES-2021							\$	5,579,714	\$	2,271,158	\$	7,850,872
31													
32	NAIPTA	2022	30.09.00	Region	Operating Assistance, including Project Management	2022-5307	\$ 4,968,723	\$ 1,348,413	\$ 6,317,136				
33	NAIPTA	2022	30.09.00	Region	Operating Assistance, including Project Management	2020-5307	\$ 590,347	\$ 840,170	\$ 1,430,517				
34	NAIPTA	2022	11.32.10	Flagstaff	Passenger Shelters, Signs, and Poles	2022-5307	\$ 5,000	\$ 20,000	\$ 25,000				
35	NAIPTA	2022	11.32.10	Flagstaff	Passenger Shelters, Signs, and Poles	2022-STBG State-Flex	\$ 15,644	\$ 62,575	\$ 78,219				
36	TOTAL ALL CATEGORIES-2022							\$	5,579,714	\$	2,271,158	\$	7,850,872
37													
38	NAIPTA	2023	30.09.00	Region	Operating Assistance, including Project Management	2023-5307	\$ 5,103,203	\$ 1,348,413	\$ 6,451,616				
39	NAIPTA	2023	30.09.00	Region	Operating Assistance, including Project Management	2022-5307	\$ 590,347	\$ 705,690	\$ 1,296,037				
40	NAIPTA	2023	30.09.00	Region	Operating Assistance, including Project Management	unfunded	\$ 144,000	\$ 144,000	\$ 288,000	Mtn Express			
41	NAIPTA	2023	11.42.10	Flagstaff	Bus Support Equip - Fare Collection	unfunded	\$ 50,000	\$ 200,000	\$ 250,000	UPASS - technology, marketing			
42	NAIPTA	2023	11.32.10	Flagstaff	Passenger Shelters, Signs, and Poles	2023-5307	\$ 5,000	\$ 20,000	\$ 25,000				
43	NAIPTA	2023	11.32.10	Flagstaff	Passenger Shelters, Signs, and Poles	2023-STBG State-Flex	\$ 15,644	\$ 62,575	\$ 78,219				
44	NAIPTA	2023	11.76.96	Flagstaff	Building Construction - Bus Storage	unfunded	\$ 200,000	\$ 800,000	\$ 1,000,000				
45	NAIPTA	2023	11.32.10	Flagstaff	New Bus Stop Amenities	unfunded	\$ 30,000	\$ 120,000	\$ 150,000				
46	NAIPTA	2023	11.32.10	Flagstaff	Downtown Connection Ctr - Construction	unfunded				reduced for new line in 2020 based on award of 5339			
47	NAIPTA	2023	11.76.91	Flagstaff	Acquisition of Property for NAIPTA Expansion	unfunded	\$ 500,000	\$ 2,000,000	\$ 2,500,000				
48	NAIPTA	2023	11.32.10	Flagstaff	High-Capacity Transit - R/W Acquisition	unfunded	\$ 1,131,987	\$ 4,527,949	\$ 5,659,936				
49	NAIPTA	2023	11.32.10	Flagstaff	High-Capacity Transit - Construction	unfunded	\$ 4,087,500	\$ 16,350,000	\$ 20,437,500				
50	NAIPTA	2023	11.32.10	Flagstaff	High-Capacity Transit - Fleet Expansion	unfunded	\$ 2,000,000	\$ 8,000,000	\$ 10,000,000				
51	NAIPTA	2023	11.32.10	Flagstaff	Route Improvements	unfunded	\$ 600,000	\$ 2,400,000	\$ 3,000,000				
52	NAIPTA	2023	11.32.11	Flagstaff	Route Improvements	unfunded	\$ 300,000	\$ 1,200,000	\$ 1,500,000				
53	NAIPTA	2023	11.12.02	Flagstaff	Replacement Campus Shuttle Buses (40 ft Electric, total of 6)	unfunded	\$ 620,000	\$ 2,480,000	\$ 3,100,000	MtnCampusShuttle buses, reduced for new line in 2020 based on award of 5339			
54	NAIPTA	2023	11.12.04	Flagstaff	Replacement Paratransit Vehicles (Cutaway Buses, total of 3)	unfunded	\$ 62,000	\$ 248,000	\$ 310,000				
55	NAIPTA	2023	11.43.04	Flagstaff	Bus Storage Facility (Campus Location)	unfunded	\$ 3,327,666	\$ 13,310,662	\$ 16,638,328	MtnCampusShuttle facility, reduced for new line in 2020 based on award of 5307/5339 thru ADOT			
56	NAIPTA	2023	11.76.96	Flagstaff	New Shop 2 Maintenance Bay Facility	unfunded	\$ 150,000	\$ 600,000	\$ 750,000	reduced for new line in 2020 based on award of 5307/5339 thru ADOT			
57	NAIPTA	2023	11.76.96	Flagstaff	Park n Ride Transit Center	unfunded	\$ 600,000	\$ 2,400,000	\$ 3,000,000				
58	TOTAL ALL CATEGORIES-2023							\$	19,517,347	\$	56,917,289	\$	76,434,636

Fiscal Year is local fiscal year of July 1 thru June 30 to express year of obligation.

**Local Match increases by an average of 2% annually. Local match is combination of City taxes and University IGA funds



November 12, 2019

Mr. Ray Tellis
Federal Transit Administration Region 9 Administrator
90 7th Street, Suite 15-300
San Francisco, CA 94103

Dear Mr. Tellis:

Subject: Split Letter for 2019 5307 Funds and Transfer of Small Urban FTA 5339 funds

Please consider this letter as a request to transfer FFY 2018 5307 apportionments \$1,921,575 and FTA section 5339 \$945,962 apportionments to the following small UZA direct FTA recipients: City of Phoenix for Avondale / Goodyear, Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) for Flagstaff and Prescott, and White Mountain Apache Tribe.

ADOT conducted a competitive application process for the state’s apportionment of 5339 funds as well as the Pool of unallocated 5307 funds. As a result of that competitive process, these four projects were awarded. Additional projects will be administered by the State of Arizona and applied for directly by ADOT. This letter is accompanied by the official award notices and split letters provided to the recipients.

Competitive Fund Recipients	Project Description	Fund Source	Federal Award	Total Award
Regional Public Transportation Authority	Purchase 2 Replacement Buses	5307 2018 Small Urban	\$1,360,000	\$1,600,000
Northern Arizona Intergovernmental Public Transportation Authority	Bus Storage Facility on NAU Campus	5339 2018 Small Urban	\$195,615	\$244,519
		5307 2018 Small Urban	\$361,575	\$451,969
	Kaspar Facility Master Plan (Plan)	5307 2018 Small Urban	\$200,000	\$250,000
White Mountain Apache Tribe	Expansion Vehicle	5339 Statewide 2018	\$170,425	\$213,031

The funds were drawn from the 5339 and unused 5307 funding towards the competitive funding pool.

Pool funding	2018
Casa Grande, AZ	\$464,186
Lake Havasu City, AZ	\$796,237
Prescott Valley-Prescott, AZ	\$661,152
5339 Small Urban	\$195,615
5339 Statewide	\$750,347
Total	\$2,867,537

Additionally, the Arizona Department of Transportation, Designated Recipient for all small urban FTA Section 5307 funding, requests the following allocation split. Amounts illustrated in the table below are inclusive of FFY2019 Arizona apportionments for general public transit use, applied for by our Direct Recipients. Many of the recipients below may have already applied for their basic apportionments.

Direct Recipient	UZA	FFY 2019 basic apportionment
City of Phoenix	Avondale/Goodyear	\$3,239,544
NAIPTA	Flagstaff	\$2,468,091
NAIPTA on behalf of Prescott*	Prescott / Prescott Valley	\$20,000
YCIPTA	Yuma	\$2,550,119
City of Sierra Vista	Sierra Vista	\$779,750
TOTAL		\$9,057,504

*Prescott is partnering with NAIPTA on a planning project.

Sincerely,



Jill Dusenberry
 Transit Group Manager
 Arizona Department of Transportation

cc: Darin Allan, FTA
 Sara Allred, ADOT

Dominique Kraft, FTA
 Kara Sullivan, ADOT

Gregory Byres, ADOT

Home » Funding » Grants

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Fiscal Year 2019 Bus and Bus Facilities Projects

Click on a column header to sort by that column.

Project Sponsor	Project Description	Funding ▲
Transit Authority of River City (TARC)	The Transit Authority of River City (TARC) will receive funding to purchase new buses to replace older buses that have exceeded their useful life. This project will improve safety, state of good repair and improve service reliability for residents who rely on bus service in the Greater Louisville area.	\$17,275,000
Northern Arizona Intergovernmental Public Transportation Authority	The Northern Arizona Intergovernmental Public Transportation Authority, which operates Mountain Line transit service in Flagstaff, will receive funding for essential projects, including construction of a Downtown Connection Center and the purchase of all-electric buses to replace diesel and hybrid buses that have exceeded their useful life. The projects will improve safety, support state of good repair, and accommodate growing ridership, including students at Northern Arizona University.	\$17,275,000
North Carolina Department of Transportation	The North Carolina Department of Transportation, on behalf of several rural transit systems, will receive funding to replace vehicles, as well as construct and renovate public transportation facilities throughout the state. These projects will address safety, state of good repair and critical transit needs throughout the state.	\$17,275,000
New Jersey Transit	New Jersey Transit (NJT) will receive funding to purchase new 60-foot buses to help expand capacity in Northern New	\$17,275,000

Related Links

- [Bus and Bus Facilities Grants Program](#)
- [Press release: Transportation Secretary Elaine L. Chao Announces \\$423 Million to Revitalize America's Bus Infrastructure](#)

Contact Us

Office of Program Management
 Federal Transit Administration
 1200 New Jersey Avenue, S.E.
 Washington, DC 20590
 United States

Phone: 202-366-2053
 Fax: 202-366-7951

Business Hours:
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GREATER # FLAGSTAFF

STAFF REPORT

REPORT DATE: December 31, 2019

MEETING DATE: January 22, 2020

TO: Honorable Chair and Members of the Executive Board

FROM: David Wessel, FMPO Manager

SUBJECT: TIP Adoption Schedule

1. Recommendation:

i Staff recommends the MetroPlan TAC endorse the adoption schedule for the FY 2021-2025 Transportation Improvement Program

2. Related Strategic Workplan Item

i FMPO (MetroPlan) leverages resources

3. Background

i MetroPlan is mandated to produce a Transportation Improvement Program (TIP) to track regional federal transportation spending. The TIP indicates the year that funds will be obligated for a project.

Major updates to the TIP happen annually and require compliance with public participation rules including a call for projects and public comment period. Endorsement of the TIP adoption schedule, and subsequent approval by the Board, authorizes staff to submit requisite advertisements and postings saving time and action.

The proposed 2021-2025 TIP adoption schedule is:

- January 22, 2020 – Call to member agencies to submit draft capital improvement programs
- February 4, 2020 – Executive Board approves TIP adoption schedule
- March 1, 2020 – Ad in Daily Sun and web posting: Call for Projects
- April 22, 2020 – TAC reviews draft. Ad and posting: Call for Comments
- May 27, 2020 – TAC recommendation to Board for TIP adoption
- June 3, 2020 – Board adoption



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4. Fiscal Impact

i *There will be minor costs associated with advertising in the Arizona Daily Sun*

5. Alternatives

- i**
- 1) *Support adoption of the TIP amendments. **Recommended***
 - 2) *Do not support adoption. May result in project delays or loss of funding.*

6. Attachments

i *No attachments*



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STAFF REPORT

REPORT DATE: January 17, 2020

MEETING DATE: January 22, 2020

TO: Honorable Chair and Members of the Executive Board

FROM: Jeff Meilbeck, Executive Director

SUBJECT: Strategic Workplan Review

1. Recommendation:

i Staff recommends the TAC review and endorse a Strategic Workplan for January 1, 2020 through June 30, 2021.

2. Background

i At the January 8, 2020 MetroPlan Strategic Advance, participants identified many projects and priorities for the coming years. Staff have attempted to distill this information into a concise Workplan. Ideally, this Workplan will be adopted by MetroPlan and provide guidance for the coming year. The workplan will also serve as the basis for the Unified Planning Work Program, a federally required document.

Staff are seeking discussion with the TAC, Management Committee and Executive Board as we refine this document.

3. Fiscal Impact

i No immediate fiscal impact.

4. Alternatives

i None.

5. Attachments

i Draft Strategic Workplan



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Flagstaff, AZ 86001
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Strategic Workplan (DRAFT)

Vision:

To create the finest transportation system in the country.

Mission:

Leverage cooperation to maximize financial and political resources for a premier transportation system.

5 Year Horizon:

- Convenes policy discussions at the state level to influence policy makers for funding purposes.
- Facilitates regional transportation planning discussions to identify and advance shared priorities of member agencies.
- Facilitate communication between agencies to speak with one consolidated regional voice, with openness, transparency, and sensitivity to individual agency goals and objectives by aligning goals.
- Leads planning efforts on multijurisdictional projects that are shared member agency priorities or that member agencies and community partners cannot complete on their own.
- Informs outside/Native American communities of what resources Metro Plan offers.
- Maximizes resources by creating a climate of synergy and collaboration to produce a combined effect greater than the sum of member agency's separate efforts.
- Bring forth (educate) innovative practices (tools) that allow member agencies to learn to deliver transportation improvements. (Innovative means, process, procedure).



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Measurable Objectives

1. Complete the MetroPlan transition to independence so that MetroPlan is fully self-sufficient by June 30, 2020 by adopting by-laws and essential personnel, procurement, travel and financial management policies including enrollment in E-Grants, E-STIP, UTRACS, SAM, APP, DBA and other required systems.
2. Increase name recognition and understanding of MetroPlan's role by conducting outreach presentations to ECoNA, NALA, governing bodies of MetroPlan member agencies, the State Transportation Board, Chamber of Commerce and at least 2 statewide professional conferences by June 30, 2021
3. Clarify MetroPlan's role, why it exists, and how it supports member agencies in the region by September 30, 2020 by...
 - Inventorying top 5 priority projects of member agencies
 - Adopting relevant criteria for assessing MetroPlan priorities
 - Identifying MetroPlan's role for each priority: technical, funding and/or leadership
 - Consider the following projects (and others) in the prioritization of goal #3 and determine how (or if) to proceed on each project by September 30, 2020: West Route 66 (Woodlands to Timber Sky); The Downtown Flagstaff BNSF corridor from Florence/Walnut to the Lone Tree overpass; Fourth Street over I-40; consolidation of maintenance efforts
4. Participate in, review, and take formal action in support of -- or recommending adjustments to -- ADOT's Milton/Hwy 180 plan by June 30, 2021.
5. Consider restoring funding in the TIP to small-scale improvements around key multimodal safety projects by providing at least \$50,000 per year of MetroPlan funds to member agency projects as match and evaluating the HSIP program to develop a recommendation for how regional partners can increase access to HSIP funds.
6. Secure at least \$2.1 Million in resources over the next 5 years in a manner that directly benefits member agencies (at least \$750,000 by June 30, 2021) by...
 - Securing an additional \$300,000 for the Lone Tree TI design by June 30, 2020
 - Securing a low interest loan on behalf of the City of Flagstaff to reduce local taxpayer interest expense by at least \$10,000,000 from budgeted amounts by June 30, 2021
 - Other approaches as agreed to through process in Goal (#)
7. Work with member agencies to identify which grants MetroPlan should pursue so that MetroPlan's role is complimentary to and is not competing with member agencies for the same funding sources by September 30, 2021 by...



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- Inventorying available funding sources for transportation projects and present opportunities including what funds are available and which agencies are eligible by June 30, 2020.
 - Identifying which grants MetroPlan will pursue and what role MetroPlan will play such as writing grants, providing technical assistance to a member agency, providing letters of support.
8. Complete an update to the City's Regional Transportation Model by December 31, 2020.
 9. Initiate 20 year Regional Transportation Plan (RTP) process and have scope completed and team assembled by December 31, 2020
 10. Support City of Flagstaff's outreach and design efforts on the Lone Tree Corridor (JWP to Butler) and Lone Tree Railroad Overpass by...
 - Securing a low interest loan on behalf of the City of Flagstaff to reduce local taxpayer interest expense by at least \$10,000,000 from budgeted amounts by June 30, 2021
 - Participating in City – led planning effort through June 30, 2021
 11. Establish momentum on the Lone Tree Traffic Interchange project by...
 12. Educate State Leadership about the value of indexing the gas tax for inflation with goal of State action by June 30, 2020.
 13. Review and revise mandated compliance documents including Title VI, DBE Policy, State Performance Targets
 14. Define what it means to be "the finest transportation system in the Country".



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GREATER # FLAGSTAFF

STAFF REPORT

REPORT DATE: January 16, 2020

MEETING DATE: January 22, 2020

TO: Honorable Chair and Members of the Executive Board

FROM: David Wessel, FMPO Manager

SUBJECT: Project Priorities, including W. Route 66

1. Recommendation:

i *This item is for discussion only*

2. Related Strategic Workplan Item

i *Create a plan to fund top projects*

Identify top 3 capital projects

3. Background

i *At the January 8, 2020 MetroPlan Strategic Advance, participants identified many projects and suggested that MetroPlan develop a process for prioritization. Although the Strategic Workplan has not yet been officially adopted, staff wanted to be responsive and provide draft criteria consistent with the preliminary direction.*

2019 Strategic Work Plan priorities were the Fourth Street Bridge and the Lone Tree Corridor. Based on progress over the past year, staff are suggesting these priorities be revisited. For example, MetroPlan may focus on the Lone Tree Traffic Interchange at I-40 and the City of Flagstaff may continue to lead the Lone Tree Corridor and Lone Tree Railroad Overpass projects as they have done historically. Additionally, MetroPlan may not be needed for the Fourth Street project going forward. MetroPlan will arguably be most useful to the community and its member agencies if projects are filtered through relevant criteria as a process for choosing MetroPlan priorities.

In addition to preliminary direction provided at the Strategic Advance, the TAC raised W. Route 66 as a potential priority at a recent meeting and asked for the item to be placed on the January 22, 2020 TAC agenda. By way of history, ADOT's 2004 Flagstaff Urban Mobility Study is the only existing study for this corridor. It is



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not adopted locally. It recommends different cross sections for various segments and addresses a range of multimodal issues. It did not anticipate the growth in student housing and provides no conceptual engineering. Prioritization impetus for W. Route 66 includes:

- *Rapid rate of development*
- *Planned transit service expansion*
- *Unquantified drainage and grade implications*
- *Poor arterial and collector network support creates unknown implications for non-traditional intersection design (i.e., roundabout or indirect left turns)*

Formally recognizing criteria like those above will aid MetroPlan decision-making by making more clear. What could happen, what should happen, who should do it, and how should it be done. In other words: to clarify which projects are priorities for the region, which projects are priorities for Metroplan involvement, and what is the appropriate role for MetroPlan to play.

A sample matrix employing the criteria is included for discussion.

Staff offers the following criteria for discussion by the TAC:

What could happen: *Project types for consideration. The vision and mission are not definitive on activities in which MetroPlan should engage. Clearly, a wide range of actions are necessary to achieve the finest, premier system. Though MetroPlan is allowed to engage in all activities, MetroPlan may not be the best agency to carry them out at any given time.*

Types of activities or projects that MetroPlan will consider for prioritization include:

- *Planning. System planning to evaluate and define land use and transportation relationships, optimize system performance, and set expectations for corridor functions. This may address multiple or single modes. Corridor planning to set parameters for design and system compliance. Project planning for larger projects with regional or sub-regional implications.*
- *Technical Support: Support above and beyond regional transportation modeling that may require use of the model for completion. Data gathering and analysis on transportation-related topics such as population, employment, land use, facility condition, construction costs, etc.*
- *Target Setting/Performance Monitoring: benchmarking, peer city review, trend analysis*
- *Training/Capacity Building: This may include management system studies like the Operations & Maintenance Efficiency Study, traffic management*



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systems, peer exchanges, local technical assistance program (LTAP), Assessments (i.e., maturity models), Best Practice/Regulatory Guidance – literature review, technology transfer, drafting model language

What should happen: The following criteria help determine projects or activities of **Regional Importance**.

- **Urgency:** The degree to which the area surrounding or served by the project is experiencing extraordinary pressure and failure to address that pressure poses considerable risk to achieving community goals. Greater pressure suggests greater need for action. Factors could include development or growth pressure, economic development goals, technological obsolescence, extreme congestion, and safety.
- **Importance:** Factors would be the same as for Urgency, but address magnitude or scale of impact as opposed to rate of change or immediacy of demands.
- **Multimodalism:** The degree to which the project addresses gaps in one or more modal systems.
- **Plan Status:** The level and currency (or adequacy) of planning that is completed or ongoing for the project. A lack of plans or plans deemed obsolete suggest greater action. Types of plans range from the Regional Plan and Regional Transportation Plan at the high end to adopted specific plans and more detailed design concept reports (15-30% design).
- **Regional Impact:** Whether the project is or is located on a “Road of Regional Significance.” This includes major collectors and above. Another factor might include the number of MetroPlan member agencies who have prioritized the project. For example, major roads involving multiple jurisdictions would be better candidates for MetroPlan involvement. This begs the question of MetroPlan’s potential role in pedestrian and bicycle system plans and projects that are not on roads of regional significance and that do not involve a wide range of road classifications.
- **Funding Need:** MetroPlan may be most valuable to the member agencies if it pursues funding for projects that are currently unfunded or funds are being spent ineffectively. For example, if the Lone Tree Corridor already has funding, the priority for MetroPlan may be lower. Similarly, MetroPlan may prioritize a project in which MetroPlan can write grants that reduce costs to local governments. For example, although the Lone Tree Railroad Overpass is 100% funded by the City of Flagstaff, MetroPlan may be able to bring additional money to the table to reduce local government costs.

Who should do it: The following criteria determine **MetroPlan Involvement**



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- MetroPlan Mandate: MetroPlan is mandated to deliver a regional transportation plan. Any project that falls under federal or state mandates, MetroPlan will conduct.
- Multi-Jurisdictional Nature: The degree to which multiple member agencies have a priority interest in the project or otherwise have authority or influence. The more multijurisdictional in nature, the more MetroPlan should be involved.
- Staff Capacity: The degree to which a member agency or MetroPlan has the capacity and/or expertise available to lead the project in a timely manner. Projects that do not already have a lead from a member agency would score more highly for a MetroPlan role.
- Funding Opportunity: A project that has local funding but for which there is opportunity to reduce local costs by supplementing with private or federal funds or financing is an appropriate MetroPlan candidate.
- Near Term or Long Term: The degree to which the project is of immediate, near, mid or long-term concern. Member agencies would be favored to address immediate and near-term projects. MetroPlan would be favored to address mid and long-term projects.

How should MetroPlan be Involved: MetroPlan might play one or more roles in any given project. These include: project leadership, technical support, funding/grant writing, public outreach and education, and monitoring and reporting.

Questions for TAC Discussion:

- Do non-capital type projects or activities need to be addressed? Are there other types that need consideration?
- Do the criteria help define the priority of a project? Are any not helpful or redundant or that should be added?
- What criteria help or should be added to determine MetroPlan involvement?
- Are there criteria to help determine how MetroPlan should be involved?

4. Fiscal Impact

- i** Setting priorities has no direct fiscal impact. Choices made and the type of work to be done such as pursuit of funding versus master planning will impact work program budgets.



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5. Alternatives

i *No recommendation.*

6. Attachments

i *Regional Project Assessment*

DRAFT TOOL	MetroPlan Regional Project Assessment - 2020										
	Regional Importance						MetroPlan Involvement				
Corridor/Project	Urgency	Importance	Multi-modalism	Plan Status	Regional Impact	Funding Need	Mandate	Multi-Agency	Staff Capacity	Funding Opportunity	Term
Milton Road											
O&M Efficiency Study											
Lone Tree Corridor											
W. Route 66											
Scale	Lowest	< Importance >			Highest		Lowest	< Involvement >			Highest

Notes:

Urgency definitions:

- * Pressure - development is occurring along the project limits and more is in the pipeline or expected. Lack of project definition means development could preclude meeting expectations.
- * Economic Development - there are specific and high priority goals along or dependent on the project such as housing or job creation.
- * Congestion - the project limits are or contain a known area of congestion
- * Multimodal - the project limits contain gaps, service deficiencies or safety issues in the pedestrian, bicycle and/or transit systems.

Where no plans exist, respective jurisdictional engineering standards are a minimum expectation. However, they do not provide a basis for cost estimates or details for intersections.

Some plans are more than 10 years old and considered to be dated by MetroPlan staff.



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GREATER # FLAGSTAFF

STAFF REPORT

REPORT DATE: January 17, 2020

MEETING DATE: January 22, 2020

TO: Honorable Chair and Members of the Executive Board

FROM: Jeff Meilbeck, Executive Director

SUBJECT: Lone Tree Traffic Interchange – Planning Funds Sought

1. Recommendation:

i Staff suggests the TAC provide input on a draft funding proposal to do an alternatives analysis of the LTTI and update DCR costs.

2. Background

i Although the Strategic Workplan has not yet been adopted, LTTI has been identified as a priority and timeframes to pursue funding are tight. The attached proposal makes the case for a shared funding partnership between MetroPlan, ADOT and a special appropriation through the Governor's office or State Legislature.

3. Fiscal Impact

i This proposal would apportion \$30,000 of MetroPlan formula funds and seek \$600,000 of new funding from the State.

4. Alternatives

i Pending discussion with TAC and Management Committee

5. Attachments

i Draft Proposal and Funding Request

Lone Tree Traffic Interchange with I-40 (LTTI)

DRAFT

Proposal and Funding Request

MetroPlan, the Flagstaff Metropolitan Planning Organization, is working with member agencies to conduct an alternatives analysis of LTTI based on new conditions. This work includes looking at design alternatives, reviewing the 2011 Design Concept Report (DCR) against current standards, and updating costs.

Since 2011, voters of the City of Flagstaff have approved two local funding measures totaling \$xM over the next 21 years to widen the Lone Tree corridor and build a Lone Tree railroad overpass. Although this is a significant funding source, local voters are not in a position to bear the full financial burden of a traffic interchange with Interstate 40. As such, regional partners are looking for ways to reduce costs, leverage resources, and attract additional funding. By conducting an alternatives analysis and updating the 2011 DCR, we hope to identify and ultimately build a cost-effective solution for this important transportation project.

Funding

MetroPlan is requesting the following funding partnership totaling \$660,000 for this project:

- \$30,000 from MetroPlan's formula apportionment of FY 2021 State Planning Research (SPR) funds
- \$300,000 from the State's competitive apportionment of SPR funds.
- \$300,000 from a special appropriation through the Governor's office or State Legislature.

Timeframe

MetroPlan's request is to identify funding from all 3 sources in the FY 21 Budget process and begin and complete work by June 30, 2021

AGENDA

Executive Board Meeting 10:00 AM to Noon February 5, 2020 City of Flagstaff Council Chambers

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FMPO Executive Board and to the general public that, at this regular meeting, the FMPO Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the FMPO Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Art Babbott, Coconino County Board of Supervisors, Chair
- Coral Evans, Mayor, Flagstaff City Council Vice-Chair
- Jesse Thompson, Arizona State Transportation Board Member
- Matt Ryan, Coconino County Board of Supervisors
- Jim McCarthy, Flagstaff City Council
- Charlie Odegaard, Flagstaff City Council
- Regina Salas, Flagstaff City Council (alternate)

FMPO STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, FMPO Manager
- Martin Ince, Multi-Modal Planner
- Rosie Wear, FMPO Specialist

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: January 8, 2020

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

A. Adoption of State Performance Targets

Staff: Dave Wessel

Recommendation: Staff recommends the Board adopt State Performance Targets as recommended by the Technical Advisory Committee.

III. GENERAL BUSINESS

A. Request to Open Bank Account

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the board adopt a resolution to open a bank account.

B. TIP Amendment

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the Board amend the FY 2019-2023 Transportation Improvement Program for recent transit grant awards and to advance Fourth/Cedar roundabout design.

C. By Laws

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board consider and adopt by-laws for Flagstaff Metropolitan Planning Organization.

D. Procurement Policy

MetroPlan Staff: Jeff Meilbeck

Recommendation: No Action is being requested at this time but the Board may take action to adopt a procurement policy.

E. Local Match and In-Kind Policy

MetroPlan Staff: Jeff Meilbeck

Recommendation: No Action is being requested at this time but the Board may take action to adopt a Local Match and In-Kind policy

F. Travel Policy

MetroPlan Staff: Jeff Meilbeck

Recommendation: No Action is being requested at this time but the Board may take action to adopt a Travel policy

G. Personnel Policy

MetroPlan Staff: Jeff Meilbeck

Recommendation: No Action is being requested at this time but the Board may take action to adopt a Personnel policy

H. Strategic Work Plan Review

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board review and adopt a Strategic WorkPlan for January 1, 2020 through June 30, 2021

I. Budget Update

Staff: Jeff Meilbeck

Recommendation: No recommendation is being made at this time and staff will present an update on the FY 20 budget and a preliminary review of the FY 21 budget.

B. CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. ADJOURN

DRAFT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on January xx, 2020 at xx:00 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this xx Day of January 2020.

Rosie Wear, FMPO Specialist