



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

Phone: (928) 213-2651

www.flagstaffmpo.org ♦ fmpo@flagstaffaz.gov

AGENDA

FMPO Executive Board Meeting

10:00 am to 12 Noon

March 7, 2019

Flagstaff City Council Chambers
211 W. Aspen Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FMPO Executive Board and to the general public that, at this regular meeting, the FMPO Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the FMPO Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

Art Babbott, Coconino County Board of Supervisors, Vice-Chair

Jesse Thompson, Arizona State Transportation Board Member

Coral Evans, Mayor, Flagstaff City Council

Matt Ryan, Coconino County Board of Supervisors

Jim McCarthy, Flagstaff City Council

Charlie Odegaard, Flagstaff City Council

FMPO STAFF

Jeff Meilbeck, Executive Director

David Wessel, FMPO Manager

Martin Ince, Multimodal Planner

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

E. ITEMS FROM THE EXECUTIVE DIRECTOR

- Staffing update
- FHWA Coordination Meeting April 11th 10 to Noon
- ADOT Board Dinner April 11th and Meeting April 12th in Flagstaff
- ACA Grant Update
- NAIPTA Historic Federal Funds Received
- FMPO “Report Card”

F. APPROVAL OF MINUTES

(pages 1-14)

Minutes of Executive Sessions: August 23, 2018; September 17, 2018; September 27, 2018; October 25, 2018; November 2, 2018; December 13, 2018

Minutes of Regular Meeting December 13, 2018

Minutes of Regular Meeting January 24, 2019

II. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board

A. Transportation Improvement Program (TIP) Public process

(pages 15-17)

FMPO Staff: David Wessel

Recommendation: Staff recommends the Board conduct a public call for projects to meet federal mandate for public input.

III. GENERAL BUSINESS

A. FMPO Rebranding and Public Presence (pages 18-19)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the Executive Board consider an approach to rebranding the FMPO and enhancing our public presence.

B. Appointment of Alternate to RTAC (pages 20-22)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the Board appoint an alternate to the Rural Transportation Advocacy Council (RTAC).

C. FMPO Operating Procedures (pages 23-24)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the Board discuss key topics related to Executive Board and Advisory Committee structure and provide preliminary direction to staff.

D. Regional Transportation Plan (RTP) Priorities (pages 25-31)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the Board consider and adopt priorities for FMPO activities

E. Legislative Agenda (pages 32-40)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the Board consider and adopt a resolution regarding State transportation funding levels.

F. Future Agenda Items

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Discuss items for future FMPO agendas.

IV. RECESS INTO EXECUTIVE SESSION – FMPO Executive Director Contract

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting, pursuant to A.R.S. Section 38-431.03(A)(1).

CLOSING BUSINESS

A. ADJOURN

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on January 17, 2019 at 2:00 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 17th Day of January September 2019.

Rita Severson, Community Development Admin Lead

SPECIAL MEETING (EXECUTIVE SESSION) MINUTES

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD

AUGUST 23, 2018

CITY COUNCIL CONFERENCE ROOM

FLAGSTAFF CITY HALL

211 WEST ASPEN AVENUE

10:55 A.M.

1. Call to Order: Mr. Babbott moved to go into Executive Session. Mr. Ryan seconded. Motion passed unanimously.
2. Roll Call: Art Babbott, Jesse Thompson, Jim McCarthy, Matt Ryan, and Celia Barotz were present. Coral Evans was absent.
3. Recess into Executive Session
4. Executive Session
 - a. The Flagstaff Metropolitan Planning Organization recessed into Executive Session at 10:55 a.m.
 - b. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting, pursuant to A.R.S. Section 38-431.03(A)(1).
 - i. FMPO Executive Director Selection Process
5. Adjournment at approximately 11:35 A.M.

SPECIAL MEETING (EXECUTIVE SESSION) MINUTES

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD

SEPTEMBER 17, 2018

CITY COUNCIL CONFERENCE ROOM

FLAGSTAFF CITY HALL

211 WEST ASPEN AVENUE

8:00 A.M.

1. Call to Order:
2. Roll Call:
3. Recess into Executive Session
4. Executive Session
 - a. The Flagstaff Metropolitan Planning Organization recessed into Executive Session at 10:55 a.m.
 - b. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting, pursuant to A.R.S. Section 38-431.03(A)(1).
 - i. FMPO Executive Director Recruitment Process

Adjournment at approximately

SPECIAL MEETING (EXECUTIVE SESSION) MINUTES

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD

SEPTEMBER 27, 2018

CITY COUNCIL CONFERENCE ROOM

FLAGSTAFF CITY HALL

211 WEST ASPEN AVENUE

9:00 A.M.

1. Call to Order: Ms. Barotz called the meeting to order at 9:02 a.m. Mr. Ryan motioned to move into executive session at 9:05 a.m. Mr. McCarthy seconded the motion. Motion passed unanimously.
2. Roll Call: Art Babbott, Jesse Thompson, Jim McCarthy, Matt Ryan, Coral Evans, and Celia Barotz were present.
3. Recess into Executive Session
4. Executive Session
 - a. The Flagstaff Metropolitan Planning Organization recessed into Executive Session at 10:55 a.m.
 - b. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting, pursuant to A.R.S. Section 38-431.03(A)(1).
 - i. FMPO Executive Director Recruitment Process

Adjournment at approximately 10:45 A.M.

SPECIAL MEETING (EXECUTIVE SESSION) MINUTES

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD

OCTOBER 25, 2018

FLAGSTAFF CITY COUNCIL CHAMBERS

FLAGSTAFF CITY HALL

211 WEST ASPEN AVENUE

9:00 A.M.

1. Call to Order: Art Babbott motioned to recess into Executive Session at 9:18 a.m. Jim McCarthy seconded. All approved.
2. Roll Call: Charlie Odegaard, Art Babbott, Jim McCarthy, and Celia Barotz were present. Coral Evans, Jesse Thompson, and Matt Ryan, were absent.
3. Recess into Executive Session
4. Executive Session
 - a. The Flagstaff Metropolitan Planning Organization recessed into Executive Session at 9:18 a.m.
 - b. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting, pursuant to A.R.S. Section 38-431.03(A)(1).
 - i. FMPO Executive Director Selection Process
5. Adjournment at 10:35 A.M.

SPECIAL MEETING (EXECUTIVE SESSION) MINUTES

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD

NOVEMBER 2, 2018

CITY COUNCIL CONFERENCE ROOM

FLAGSTAFF CITY HALL

211 WEST ASPEN AVENUE

3:01 P.M.

1. Call to Order: Matt Ryan motioned at 3:01 p.m. to recess into executive session, Art Babbott seconded and all approved.
2. Roll Call: Art Babbott, Charlie Odegaard, Jesse Thompson, Matt Ryan, Jim McCarthy and Celia Barotz were present. Coral Evans was absent.
3. Recess into Executive Session
4. Executive Session
 - a. The Flagstaff Metropolitan Planning Organization recessed into Executive Session at XXX
 - b. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting, pursuant to A.R.S. Section 38-431.03(A)(1).
 - i. Executive Director Selection Process and/or Potential Contract Terms
5. Adjournment at approximately 4:48 p.m.

SPECIAL MEETING (EXECUTIVE SESSION) MINUTES

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD

DECEMBER 13, 2018

CITY COUNCIL CONFERENCE ROOM

FLAGSTAFF CITY HALL

211 WEST ASPEN AVENUE

10:30 A.M.

1. Call to Order: Jim McCarthy motioned at 10:34 a.m. to recess into executive session, Coral Evans seconded and all approved.
2. Roll Call: Art Babbott, Jesse Thompson, Coral Evans, Matt Ryan and Jim McCarthy were present. Celia Barotz was absent.
3. Recess into Executive Session
4. Executive Session
 - a. The Flagstaff Metropolitan Planning Organization recessed into Executive Session at 10:34 a.m.
 - b. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting, pursuant to A.R.S. Section 38-431.03(A)(1).
 - i. FMPO Executive Director Selection Process and Contract Terms
5. Adjournment at approximately 11:00 a.m.



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

Phone: (928) 213-2651

www.flagstaffmpo.org ♦ mpo@flagstaffaz.gov

AGENDA

Draft Minutes

FMPO Executive Board

Monday, December 17, 2018, 9:30 a.m.

Council Chambers

211 W. Aspen Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FMPO Executive Board and to the general public that, at this regular meeting, the FMPO Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the FMPO Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

Celia Barotz, Flagstaff City Council, Chair **Absent**

Art Babbott, Coconino County Board of Supervisors, Vice-Chair **Present (telephonically)**

Jesse Thompson, Arizona State Transportation Board Member **Present (telephonically)**

Coral Evans, Mayor, Flagstaff City Council **Absent**

Matt Ryan, Coconino County Board of Supervisors **Present (telephonically)**

Jim McCarthy, Flagstaff City Council **Present**

A. CALL TO ORDER **Acting Chair Babbott called the meeting to order at 9:39 am.**

B. ROLL CALL Mr. Wessel conducted Roll Call.

C. APPOINTMENT OF FMPO EXECUTIVE DIRECTOR

Acting Chair Supervisor Babbott turned the time over to Shannon Anderson from the City of Flagstaff Human Resources.

Shannon overviewed the agreement for Mr. Meilbeck and the City of Flagstaff beginning on January 14, 2018, which was distributed. She continued the agreement noted the employee terms and made reference to the City Employee Handbook of Regulations. It did include a termination clause with the reasons for termination identifying seven events. It includes a performance evaluation process that would need to be completed each year no later than January 14th. The FMPO Board and Mr. Meilbeck shall define goals and performance objectives annually. Hours of work will be at 19.75 hours each week and outside activities would be limited to 10 hours per week. It also included a notice provision to be sent to the City of Flagstaff Human Resources Director and to Jeff Meilbeck which includes eight different general provisions in the agreement. The document itself will be signed by Jeff Meilbeck and the City of Flagstaff City Manager Barbara Goodrich.

Mr. McCarthy noted that Mr. Meilbeck was present.

Motion: Mr. McCarthy made a motion that the FMPO formalize the agreement for services with Jeff Meilbeck. Supervisor Ryan seconded the motion. Motion passed unanimously.

Acting Chair Babbott thanked Shannon and her staff. He also thanked Mr. Wessel for being a constructive presence on the FMPO organization and recognized his long history of important good work and expressed he was happy he would be continuing to be a part of the organization and further welcomed Mr. Meilbeck.

Mr. Ryan noted he concurred with Mr. Babbott's comments thanking Mr. Wessel and suggested announcing the appointment to the public.

E. ADJOURN Vice Chair Babbott adjourned the meeting at 9:47 am.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on November 28, 2018 at 10:00 a.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 13th Day of December 2018.

Rita K Severson, CD Administrative Leadworker



FLAGSTAFF METROPOLITAN
PLANNING ORGANIZATION
CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT
211 West Aspen Avenue ♦ Flagstaff, Arizona 86001
Phone: (928) 213-2651
www.flagstaffmpo.org ♦ mpo@flagstaffaz.gov

DRAFT MINUTES
FMPO Executive Board Meeting
10:45 am
Thursday, January 24, 2019

Flagstaff City Council Chambers
211 W. Aspen Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FMPO Executive Board and to the general public that, at this regular meeting, the FMPO Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the FMPO Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

Art Babbott, Coconino County Board of Supervisors, Vice-Chair **Present**
Jesse Thompson, Arizona State Transportation Board Member **Present**
Coral Evans, Mayor, Flagstaff City Council **Present**
Matt Ryan, Coconino County Board of Supervisors **Present**
Jim McCarthy, Flagstaff City Council **Present**
Regina Salas, Flagstaff City Council **Present**

FMPO STAFF

Jeff Meilbeck, Executive Director **Present**
David Wessel, FMPO Manager **Present**
Martin Ince, Multimodal Planner **Present**

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER Interim Chair Babbott called the meeting to order at 10:45 am and welcomed new council member Regina Salas, congratulated Jeff Meilbeck on the new Executive Director position and thanked FMPO Manager David Wessel for his dedication and work over the years.

B. ROLL CALL Mr. Wessel conducted Roll Call.

C. PUBLIC COMMENT There was no public comment.

D. ITEMS FROM THE BOARD

Mr. Ryan remarked on the need for alternates.

E. ITEMS FROM THE EXECUTIVE DIRECTOR

- Recognitions Recognized & thanked David Wessel & City of Flagstaff staff
- Office space update Has an office space at City Hall
- Agenda format changes Noted new format & welcomed any changes
- Staffing update Working with Human Resources to open a position to fill admin vacancy
- Budget Update No budget update at this time but noted no problems

F. APPROVAL OF MINUTES

(Pages 1-5)

Minutes of Regular Meeting of September 27, 2018

Minutes of Regular Meeting December 13, 2018 (pending)

Minutes of Executive Sessions (pending): September 17, 2018; September 27, 2018; October 25, 2018; November 2, 2018; November 30, 2018

Motion: Mr. McCarthy moved to approve the minutes of September 27, 2018. Mr. Ryan seconded. Motion passed unanimously.

II. CONSENT AGENDA (New Section Added 1/24/18)

Chair Babbott noted no items.

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board

III. GENERAL BUSINESS

A. Strategic Work Plan

(Pages 6-11)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends that the FMPO Executive Board consider, revise and adopt a 12 Month Workplan of specific goals and deliverables to be accomplished in calendar year 2019. Mr. Meilbeck remarked he acknowledged the Board was clear on where they wanted the FMPO organization to go. He continued he had gone thru the Work Plan & wanted to provide updates and his suggested edits.

He overviewed his Power Point exhibiting the mission statement and guiding principles and noted the RTP (Regional Transportation Plan) as a future topic of discussion.

Motion: Mr. McCarthy made a motion to adopt the draft work plan for 2019 as presented in the packet. Mayor Evans seconded. Motion passed unanimously.

B. Operating Procedures: (Pages 12 – 24)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: 1) suspend current operating procedures for 90 days; and 2) task the executive director with developing new operating procedures within 90 days.

Mr. Meilbeck explained the reasoning in reviewing the new IGA vs. the current Operating Procedures.

Motion: Mr. Ryan made the motion to suspend the current operating procedures for 90 days and task the Executive Director with developing the new operating procedures within 90 days. Ms. Salas seconded. Interim Chair Babbott noted flexibility for a designee for the Management Committee for County or City and Mr. McCarthy concurred. Motion passed unanimously.

C. Election of Officers (Pages 25-26)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the FMPO Executive Board appoint Supervisor Babbott to the Chair position and elect a new Vice Chair through December 31, 2019

Mr. Meilbeck overviewed changes and alternatives.

Motion: Mr. McCarthy made a motion to appoint Supervisor Babbott to the Chair position thru December 31, 2019. Mr. Thompson seconded. Motion passed unanimously.

Motion: Mr. McCarthy made a motion to appoint Mayor Evans as Vice-Chair from now until December 31, 2019. Mr. Ryan seconded. Motion passed unanimously.

D. Transportation Improvement Program Amendment – Transit Program (Pages 27-32)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Amend the FY 2019 – 2023 TIP to accept and accommodate \$2,890,051 of Federal Grants for Transit Construction.

Mr. Meilbeck remarked that the role of the FMPO is leveraging cooperation and partnerships as well as to coordinate and support transportation planning efforts.

NAIPTA CEO, Erika Mazza explained the grant process to draw down funds.

Motion: Mr. McCarthy moved to amend the fiscal year 2019-2023 TIP to accept and accommodate \$2,890,051 of Federal Grants for Transit Construction. Mr. Ryan seconded. Motion passed unanimously.

Chair Babbott provided a synopsis that the TIP (Transportation Improvement Program), is developed on a yearly basis and amendments come thru during the year depending on a variety of factors.

E. Financial Management Policies

(Pages 33 – 34)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff invite the Executive Board to appoint one or two Executive Board members to serve on a financial management policy task force.

Mr. Meilbeck remarked that developing clear policies and demonstrating such to funding agencies may aid in acquiring additional funding. Discussion ensued.

F. Meeting Calendar

(Pages 35 – 36)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Adopt a Board meeting calendar for the remainder of FY 2019.

Mr. Meilbeck overviewed a PowerPoint of proposed 2019 meeting dates formulated from conversations with appropriate personnel and found that the 1st Wednesday of each month with a time of 10 am to 12 noon with the exception of March which would be on the 1st Thursday.

Motion: Mayor Evans made a motion for the proposed 2019 meeting dates as listed. Mr. Ryan seconded the motion. Motion passed unanimously.

G. Legislative Agenda

(Pages 37 – 41)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: No recommendation is being made, but the Board may take action to direct staff to support particular legislation or initiatives related to transportation funding.

Mr. Meilbeck introduced Mr. Kevin Adams of RTAC (Rural Transportation Advocacy Council) to provide an update.

Federal Update: Mr. Adams announced that ½ of the appropriation bills have been enacted due to the partial government shutdown. The appropriations bill that funds the department of transportation has not been passed and when dealing with highway programs (they have authority for the next 2 years and are predominantly paid thru the highway trust fund which is separate from their general fund). The Federal Hwy Administration is currently up and running & there shouldn't be much disruption in the work they are doing. The Federal Transit Administration does not operate predominantly thru the trust fund (*they are very reliant on the general fund*) and are currently not at work during the shutdown.

State Update: Mr. Adams continued that the election didn't bring about any partisan control changes at the state level, but there were significant changes as far as new members and new folks in leadership posts in the legislature such as a new Speaker of the House and a new Senate

President (they both have private sector background in the transportation construction industry – they are advocates), and added President Fan (*former Chino Valley Mayor, Prescott Council Member, & served on CYMPO Executive Board*) thus she is familiar with the challenges faced. He continued that ADOT just updated their long-range transportation plan last year and found that about 42% of their needs will be addressed for the next 25 years with the current revenue streams. (*\$30.5 Billion shortfall*). He continued there is a push for fuel tax increases. He added that Governor Ducey has structured in his budget that some of the monies would be dedicated to Highway I-17, (*\$180 Million - predominantly due to capacity and safety – typically closure each week lasting about 2 hours and elevated fatalities*), thus planning for additional north & south bound lanes from Anthem to Black Canyon City and then from Black Canyon City going north to Sunset to develop two reversible lanes that will provide an alternative route in both directions in the event of an accident or closure.

Mr. Adams continued that Representative Campbell, House Transportation Committee Chair, is again running legislation to increase the fuel tax in HURF revenues (still discussing and working on the bill to phase in an increase over 3 years and then index it going forward to reflect inflationary adjustment). The target is a 10 cent increase the first two years with a 5 cent increase the third year. He added that Mr. Campbell is also looking at comparable increases for other vehicle fuel types which would require a 2/3 vote from the legislature and having support from other COGS, MPOS, etc., would help as a comprehensive approach. Mr. Adams remarked to focus conversations among rural legislators of the priority of this and work on a letter now of equity across fuel types with indexing.

Synopsis: Mr. Meilbeck to:

- Draft a letter of support from the Board for Mr. Campbell's initiative signed by the Chair of the Executive Board with distribution to relative legislative folks and Governor Ducey.
- Recognize that each elected official might contact the state to show support as they see fit.
- Prepare a standard resolution for the next Board meeting.

Mr. Thompson commented that important to ADOT are preservation, modernization and expansion and added they are focusing on modernization and may be appropriate to have ADOT staff to attend a future Board meeting on how to get monies to reservation lands.

CLOSING BUSINESS

Mr. Ryan noted an alternate was needed from the City for RTAC. Mr. Babbott thanked Mr. Thompson for his participation on the Board. Ms. Salas thanked Mr. Meilbeck for her Orientation with him and was looking forward to working on the Board. Mr. Ryan thanked Mr. Wessel and Mr. Adams and welcomed Ms. Salas to the Board. Mayor Evans remarked that the City of Flagstaff would be interested in participating to help advocate for rural needs and challenges.

A. ADJOURN Chair Babbott adjourned the meeting.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on January 17, 2019 at 2:00 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 17th Day of January September 2019.

Rita Severson, Community Development Admin Lead

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION (FMPO)

STAFF REPORT

REPORT DATE: February 23, 2019
MEETING DATE: March 7, 2019
TO: Honorable Chair and Members of the FMPO Executive Board
FROM: Jeff Meilbeck, FMPO Executive Director
SUBJECT: Transportation Improvement Program (TIP) Overview and Adoption Schedule

1. Recommendation:

i Staff recommends the Board conduct a public call for projects to meet federal mandate for public input.

2. Related Strategic Workplan Item

i 7. Document for Board understanding the FMPO role for regulatory and technical compliance

3. Background

i The Transportation Improvement Program, or TIP, is the capital improvement program that identifies projects, their locations, amount and source of federal funds and year of investment. The TIP is used to implement the regional transportation plan. It is a four or five-year program that must be updated at least every two-years. FMPO generally adopts a five-year TIP every year to coordinate with the Arizona Department of Transportation 5-year construction program.

The TIP identifies investments by all agencies in the region using federal funds or investing in federal aid eligible roads. That includes the transit system, state highways, and roads classified as a minor collector or larger. The TIP development process presents an opportunity to coordinate project delivery. The FMPO Executive Board may reject projects it finds do not comply with the regional transportation plan (RTP).

Federal funding received by the FMPO for inclusion in the TIP includes \$466,000 in Surface Transportation Block Group (STBG funds). These are subject to a spending limitation called obligation authority. The FMPO Executive Board directed these funds be used for general planning and administrative purposes. Other federal funds subject to the TIP includes those to be expended by ADOT on the interstate and state highway systems, federal transit funds used by NAIPTA, and federal transportation grants received by any agency intended for the region.

The TIP identifies when federal project funds are authorized for expenditure. The sponsoring agency then has three additional years to spend the funds. Prior to authorization, the project must have environmental, utility and right-of-way clearances. The TIP must be fiscally constrained. This means that project costs may not exceed available funding. However, federal rules permit the use of the fifth year of the TIP as an illustrative year where high priority but unfunded projects may be listed or projects for which funding is soon anticipated, such as a pending grant award. FMPO uses the TIP to identify for the public the list of obligated projects from the previous year.

The TIP is subject to public involvement requirements including a 30-day period announcing the review of the TIP, a 30-day call for projects, and a 30-day comment period. These will be advertised in the Daily Sun, and on the FMPO website. Notice will be sent to the FMPO email list

Key Executive Board dates:

3/7/2019 Issue Call for Projects
5/1/2019 Authorize Comment Period
8/7/2019 TIP adoption


4. Fiscal Impact

- i** The Call for Projects will incur minor advertising expenses. The larger TIP process will permit the expenditure of millions of dollars over the 5-year period.

5. Alternatives

- i** Issue the Call for Projects. **Recommended.**
Delay the Call for Projects. Not recommended. This fails to coordinate with state process.

6. Attachments

 *None*

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION (FMPO)

STAFF REPORT

REPORT DATE: February 23, 2019
MEETING DATE: March 7, 2019
TO: Honorable Chair and Members of the FMPO Executive Board
FROM: Jeff Meilbeck, FMPO Executive Director
SUBJECT: FMPO Rebranding and Public Presence

1. Recommendation:

i Staff recommends the Executive Board consider an approach to rebranding the FMPO and enhancing our public presence.

2. Related Strategic Workplan Item

i Create and deliver a communication plan by rebranding the FMPO to reflect transportation planning and programming.

3. Background

i An enhanced public image and clarified sense of purpose may help build momentum and attract additional funding. The FMPO, like many Metropolitan Planning Organizations around the Country, can be a difficult political and bureaucratic construct for people to understand. By adopting a simpler name, a cleaner web-page and some basic corporate identity material, the FMPO may be able to enhance public understanding of who we are and what we do. This increased public understanding may translate to increased support, credibility, and momentum on FMPO projects. Ideally, this increased clarity will lead to additional and more competitive grant funding.

The project will include a new logo, web-page, introductory video, and annual report format. The project is expected to be fully implemented by December 2019.

4. Fiscal Impact

- i** *The FMPO budgeted \$50,000 in FY 2019 for the overall communication plan. Staff believe the project can be completed and implemented for a quarter of that amount by collaborating with local partners and doing much of the work in-house.*

5. Alternatives

- i** *1) Adopt a more elaborate and expensive communication plan. This alternative may result in more polish, but the return on investment may be difficult to justify.*
- 2) Keep our existing logo and marketing program. This alternative would cost nothing, but it may reduce our ability to build political and financial support for FMPO initiatives*

6. Attachments

- i** *None*

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION (FMPO)

STAFF REPORT

REPORT DATE: February 23, 2019

MEETING DATE: March 7, 2019

TO: Honorable Chair and Members of the FMPO Executive Board

FROM: Jeff Meilbeck, FMPO Executive Director

SUBJECT: Appointment of Alternate to RTAC

1. Recommendation:

i Staff recommends the Board appoint an alternate to the Rural Transportation Advocacy Council (RTAC)

2. Related Strategic Workplan Item

i The FMPO Board will strengthen its leadership

3. Background

i The Rural Transportation Advocacy Council (RTAC) provides leadership in support of transportation funding for small urban and rural areas in Arizona. RTAC meets monthly from October to June each year with a recess from July to September. County Supervisor Matt Ryan serves as the FMPO representative to RTAC and an alternate is needed in case Supervisor Ryan is unable to attend. The meetings are held in Phoenix and it is possible to participate by telephone.

4. Fiscal Impact

i There are no costs to serve on RTAC, however, there may be mileage and per diem travel costs to attend meetings in person.

5. Alternatives

- i** *Do not appoint an alternate. If no alternate is appointed and Supervisor Ryan is unable to attend, the FMPO region will not be represented at RTAC meetings.*

6. Attachments

- i** *RTAC Meeting Schedule*



Central Arizona Governments
 Central Yavapai Metro. Planning Org.
 Flagstaff Metropolitan Planning Org.
 Lake Havasu Metro. Planning Org.
 Northern Arizona Council of Gov'ts.
 Sierra Vista Metro. Planning Org.
 Southeastern Arizona Governments Org.
 Sun Corridor Metro. Planning Org.
 Western Arizona Council of Gov'ts.
 Yuma Metropolitan Planning Org.

2018-19 RTAC BOARD MEETING SCHEDULE

October 24	Wednesday	3:00	Lake Havasu City – Rural Trans Summit
December 10	Monday	10:00	League Bldg.
January 28	Monday	12:00	League Bldg (Lunch with Legislators)
March 11	Monday	10:00	League Bldg.
April 8	Monday	10:00	League Bldg.
May 13	Monday	10:00	League Bldg.
June 10	Monday	10:00	League Bldg.
July 22	Monday	10:00	League Bldg.

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION (FMPO)

STAFF REPORT

REPORT DATE: February 21, 2019

MEETING DATE: March 7, 2019

TO: Honorable Chair and Members of the FMPO Executive Board

FROM: Jeff Meilbeck, FMPO Executive Director

SUBJECT: FMPO Operating Procedures

1. Recommendation:

i Staff recommends the Board discuss key topics related to Executive Board and Advisory Committee structure and provide preliminary direction to staff.

2. Related Strategic Workplan Item

i Move the FMPO towards becoming more independent by modifying the governing documents to grant the FMPO Executive Board greater authority to govern itself.

3. Background

i As per the FMPO Amended and Restated IGA signed June 2018 (Master IGA), the FMPO is required to adopt operating procedures that govern how it conducts business. On January 24, 2019, the FMPO Board suspended its operating procedures for 90 days because they were inconsistent with the 1997 founding resolution and were inconsistent with current FMPO staffing. Further, the Board tasked staff with developing new operating procedures within 90 days.

The primary issues to address are as follows:

- Does the FMPO want to add NAU and NAIPTA to the Executive Board and if so, should they be added as voting or non-voting members?
- What is the role of the technical advisory committee and management committee?
- Should the FMPO charge annual dues to its participating agencies?

- *What officer positions will exist, how will they be elected, and how long will they serve?*

Staff will present options for the core issues, engage the Board in discussion and then draft operating procedures for consideration for Board adoption at the April 3, 2019 Board meeting.

4. Fiscal Impact

i *There are no immediate costs or fiscal impacts to doing this work*

5. Alternatives

i *There are no realistic alternatives. The Board is obligated to adopt operating procedures for how it conducts business.*

6. Attachments

i *None*

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION (FMPO)

STAFF REPORT

REPORT DATE: February 23, 2019
MEETING DATE: March 7, 2019
TO: Honorable Chair and Members of the FMPO Executive Board
FROM: Jeff Meilbeck, FMPO Executive Director
SUBJECT: Regional Transportation Plan (RTP) Priorities

1. Recommendation:

i Staff recommends the Board consider and adopt priorities for FMPO activities

2. Related Strategic Workplan Item

i Objective 4a: Identify top 3 capital projects

3. Background

i There are far more transportation projects identified than there is funding to complete them. For example, the City of Flagstaff alone has identified over 100 transportation projects. While it can be tempting to simultaneously pursue funding for all projects, experience has shown that focusing on priorities is a more effective approach, especially for a small organization like the FMPO.

In recent years the FMPO has identified priorities and has had considerable success. Thanks to partnerships and the efforts of many, funding for FMPO priorities has been significantly achieved. For example:

- Lone Tree Corridor and JW Powell: Propositions 419 and 420 were approved by Flagstaff voters in November 2018 and the City of Flagstaff now has funding for this both of these FMPO identified priorities
- Fourth Street Widening. Thanks to a concerted effort by elected and appointed officials at the City, County, FMPO and State, funding to widen Fourth Street to Soliere has been secured. Efforts to obtain funding to extend the widening all the way to Butler continue to be pursued.

This regional, collaborative success provides evidence that prioritization and focus are effective strategies and should be continued. Looking ahead, the FMPO has a number of options for prioritization that the Board will be encouraged to discuss. Those options include, but are not limited to, the following:

Option 1: Maintain existing priorities

This option would have the FMPO continue to focus on Lone Tree, JW Powell and Fourth Street. Although significant local funding has been secured, the FMPO could work to leverage additional grant funding to reduce local costs. For example, if the FMPO secures grants that reduce local costs, the City may have resources for other projects.

Option 2: Establish new priorities

This option would have the FMPO move on to new priorities. Given that there are hundreds of projects, an evaluation process would need to be done. The FMPO Technical Advisory Committee (TAC) has considered this question including Master Programming related to sustainability issues for \$55,000, a West Route 66 Corridor Plan for \$150,000, and testing an experimental construction material (Lithtec) for \$20,000. The staff report considered by the TAC is attached to this report as reference. 11 additional projects are described on page 2 and 3 of that report.

Option 3: Hybrid approach

This option would have the FMPO hold a primary focus on existing priorities while taking the time to consider if any new priorities rise to the top of the list. For example, recent local funding for the Lone Tree Corridor and the existence of federal grants, most notably the Infrastructure For Rebuilding America (INFRA) grant, may create opportunities that previously did not exist.


4. Fiscal Impact

i *The FMPO has funding to identify and pursue priorities and there are no additional costs at this time.*

5. Alternatives

i *Please see section 3 of this report. The nature of this staff report is to provide alternatives and engage Board discussion about those alternatives.*

6. Attachments

 *FMPO TAC Priority Staff Report*

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION STAFF SUMMARY REPORT



To: FMPO Technical Advisory Committee
From: David Wessel, FMPO Manager
Report Date: January 31, 2019
Meeting Date: February 7, 2019

Title: Unified Planning Work Program FY 2020 and 2021 Development
Recommended Actions: Discussion only

FMPO Mission Statement: Leverage cooperation to maximize financial and political resources for a premier transportation system

FMPO Vision Statement: To create the finest transportation system in the country

Support of Strategic Plan:

Guiding Principles

FMPO is focused:

- Provides ambitious and credible solutions

- Strategically plans for political and financial realities and possibilities

FMPO leads regional partners:

- Provides collaborative leadership among and through its partners

FMPO leverages resources:

- Strategically leverages project champions and other plans

DISCUSSION:

Desired Outcome: To gain initial TAC input to work tasks for the FY 2020 and FY 2021 work programs.

Background/History:

The Unified Planning Work Program sets the tasks and budget for the FMPO. ADOT is now considering a 2-year work program. Projects and their funding may carry forward into subsequent years. Tasks must be supported directly or easily inferred from the Regional Transportation Plan.

Key Considerations:

- **Status within the Regional Transportation Plan (RTP):** UPWP Projects should be identified in, or readily inferred from, the RTP. RTP strategic initiatives include:
 - Trends and Conditions Reporting/Peer Cities Benchmarking/Target Setting
 - City and County Transportation Master Plans

- Transportation Impact Analysis improvements
- Access Management Plan(s)
- Strategic Corridor Plans
- Leveraging/Financial Strategies/Annual Funding Priorities
- Right-of-way acquisition strategies
- Urban Wildlife Policy
- **Alignment with the Strategic Work Plan:** Guiding Principles in the plan include:
 - Focus
 - Leadership
 - Leveraging
 - Fairness
 - Resiliency/Multimodal Choice
 - Fairness
 - Trust
- **Budget:** The budget for planning efforts after salaries and overhead is \$120,000 to \$160,000 per year. The gap will be determined by the City's decision to fund part of the Multimodal Planner position. Additional funds may be added by eliminating or reducing existing commitments.
- **Existing Commitments:** The current UPWP contains several projects, some of which are pending review by the Executive Director. The TAC recently recommended changes to the UPWP. The Board will consider these March 8. These will impact staff resources more than next year's new budget capacity.
 - Current UPWP Commitments
 - Lone Tree Road South Corridor Study: \$225,000
 - Communications Plan: \$45,000
 - Performance Dashboard: \$45,000
 - Recommended UPWP Amendments
 - Master Programming: \$55,000
 - W. Route 66 Corridor Plan: \$150,000
 - Construction Innovation: \$20,000
- **FMPO Role:** Though this is ultimately a Board decision, the TAC should offer its perspective on what role the FMPO can play to meet its mandates and best complement and supplement its regional partners.
- **Alignment with New or Emerging Policies:** The RTP is 2-years old. In that time, the City adopted the *High Occupancy Housing Specific Plan* and the *Climate Change Action Plan*. Projects aligning with those and other recent documents might receive additional consideration.
- **Urgency:** Opportunities that are immediately present, but for which the affected partner agency has no funds.

Projects Types for Consideration:

The broader categories can serve as a basis for discussion about the roles of the FMPO. The costs are based on construction estimates or discussions with consultants. Question marks represent the level of cost uncertainty.

- **Determinate Projects**: Projects which determine significant aspects of the transportation system, heavily influence planned land use and for which considerable uncertainty exists. FMPO Role: Long range planning.
 - **Lone Tree Traffic Interchange Value Engineering (\$30-50,000)**: The interchange can significantly shift traffic off of Milton Road, provide valuable east-west connectivity and deliver traffic volumes sufficient to support commercial activity. It's large expense makes its future uncertain. ADOT studied several alternatives. *Is a value engineering review of those efforts warranted? Would a revised or reaffirmed cost enable us to better inform land development in the corridor or pursue funds?*
 - **Switzer Canyon connection to J.W. Powell Feasibility Study (\$80,000 to \$120,000)**: This project is not in the Regional Plan. It can significantly shift traffic off of Fourth Street and Lone Tree Road. It can provide traffic volumes to support a small activity center near J.W. Powell. It is highly conceptual including conceptual alternate alignments under I-40 at the Rio de Flag or over I-40 just to the east of the Rio. The cost will range with level of detail asked for from the effort. It could be phased with a fatal flaw analysis.
 - **Small Urban Street Strategy (\$60,000?)**: The Regional Plan and FMPO RTP envision the urbanization of Milton Road, Fourth Street and some emerging activity centers. It is essential that these are supported by an urban network of local streets forming viable blocks and circulation. There is no funding for that network and no clear ability for the City to obtain it through the development process. This effort would evaluate funding options and the development process to determine best opportunities for success.
- **Foundational Projects**: Projects, programs or processes that assure the right projects can get done the right way. FMPO Role – capacity/capability support.
 - **Data/Traffic Counts (\$25,000 - \$100,000/\$25,000 - \$30,000)**: Data is needed to support the regional traffic model, inform development assessments, and solve problems. Big Data like the Streetlight, Inc. recently purchased will be over \$100,000 annually. The lower cost assumes cost-sharing among partners that has not been established yet. Traffic counts serve a similar role. Both big data and counts can be considered on a three-year cycle. Traffic counts should be performed in Fall 2019 to meet ADOT expectations for Highway Performance Monitoring System (HPMS) support.
 - **Transportation Impact Analysis Process (\$35,000)**: The TIA process allows the transportation details of development to be defined, proportionately funded and assure they contribute to a larger whole. The FMPO regional transportation model update will be complete by June 2019 with added capacity for multimodal evaluation. City Transportation Project Manager, Alan Sanderson, sits on the Institute of Traffic Engineers (ITE) Committee updating TIA best practices. This effort would tailor a process for the City that best incorporates the ITE recommendations, model capabilities and influential policies such as the *Climate Change Action Plan*.
 - **Active Transportation Master Plan Regulatory Implementation**: The ATMP will be complete in Summer 2019. It will have implications for engineering standards and subdivision regulation. This effort will deliver recommended changes through the City process.
- **Structural Projects**: Projects that are predetermined, key elements of the transportation system for which additional detail is needed. FMPO Role: Short to mid-Term Planning.
 - **J.W. Powell – Airport Section (\$110,000+/-)**: This corridor master plan has been deferred in favor of the W. Route 66 corridor. It is a relatively “simple” project that is

recommended to be deferred and combined with a full design effort in advance of the programmed construction.

- **J.W. Powell – Fourth Street Land Use and Economic Return Evaluation (\$???)**: The City is producing an infrastructure study to determine the roadway alignment and cross-section and underlying utilities to support the area. This will be followed by a specific planning effort to determine conceptual land use and public facilities needs. Councilmember Whelan raised the prospect of refining and/or expanding the latter effort to evaluate economic return from development and its ability to pay for the infrastructure.
- **BNSF Solution (\$???)**: The City has several proposed crossings of BNSF between Florence Drive and the Lone Tree Railroad Overpass. BNSF is planning a third rail running west of Milton Road and east of Country Club. Resolving alignment will aid in the design of the separate structures and may present an opportunity for integrated and coordinated project delivery.
- **Downtown Circulation Plan (\$???)**: This is a former City Council goal. It could build on and be coordinated with the ADOT US 180 Corridor Master Plan, NAIPTA BRT study, NAIPTA Downtown Connection Center Location Study, City/USACE Rio de Flag plans, and others. It would inform development patterns and access, parking strategy, and multimodal connectivity needs.
- **Operational Projects**: Projects that seek to improve operational aspects of the system.
 - **Intelligent Transportation Systems Investment Priorities and Implementation Plan (\$75,000?)**: The City is developing a fiber optic plan and has installed its first Advanced Traffic Management System (ATMS) Corridor. NAIPTA's BRT study will define needed ITS investments. ADOT recently updated the Statewide ITS Architecture. This effort would prioritize needs, set clear expectations for all partners at the regional level, and include an implementation plan with different funding opportunities. FMPO Role: capacity/capability support.
- **Opportunistic Projects**: Projects or efforts that seek to take advantage of an immediate opportunity, primarily grants. FMPO Role: Fundraising, leveraging local resources.
 - **Grant Opportunities**: This puts more FMPO resources into evaluating opportunities and developing grant applications at the federal, state and other levels. Analysis, public support and production value would all be increased. Grants available include BUILD - general, INFRA - freight, CRISI – passenger rail, HSIP – highway safety among others on the highway side. FMPO would partner with NAIPTA in pursuit of Federal Transit Administration grants.

Financial Impacts:

- No impacts beyond staff time

Alternatives/Consequences:

- None offered. Discussion only at this time.

Attachments:

- None

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION (FMPO)

STAFF REPORT

REPORT DATE: February 23, 2019
MEETING DATE: March 7, 2019
TO: Honorable Chair and Members of the FMPO Executive Board
FROM: David Wessel, FMPO Program Manager
SUBJECT: Legislative Agenda Resolution

1. Recommendation:

i Staff recommends the Board adopt Resolution 2019-01 supporting state legislative action to increase transportation funding

2. Related Strategic Workplan Item

i 6. Create a plan to fund top projects

3. Background

i The FMPO Executive Board routinely adopts a legislative agenda to identify strategic objectives aimed at improving transportation in the region. The Board often conveys positions of support for federal and state legislation addressing funding, planning policy and safety initiatives among others. Activities include issuing letters, adopting resolutions, coordinating with similar organizations, and direct communications with legislative delegates and leadership.

At the February meeting the Board directed Staff to draft a resolution in support of state transportation funding for its consideration. The resolution overviews current funding conditions and urges legislative action to maintain safety fees to protect against HURF transfers, raise state transportation revenues, increase county transportation sales tax authority, and fund I-17 improvements.

Staff will provide an update at the meeting on legislative developments as they continue to unfold.

4. Fiscal Impact

i *There are not costs associated with adopting and circulating the resolution.*

5. Alternatives

i *Adopt Resolution 2019-01. **Recommended***

Do not adopt the resolution. Not recommended.

6. Attachments

i *Resolution 2019-01*

RTAC Legislative Update

Resolution Number 2019-1

A Resolution of the Flagstaff Metropolitan Planning Organization Executive Board Urging State Leaders to Take Action to Increase State and Local Investment in Transportation Infrastructure

WHEREAS, the road building and maintenance responsibilities of Arizona and its cities and counties are critical to public safety, economic development and quality of life in Arizona, and

WHEREAS, the Highway User Revenue Fund, known as HURF, is the primary resource dedicated to state, county and municipal highway and road construction and maintenance, and

WHEREAS, HURF relies heavily on an 18 cent per gallon motor fuel tax that has not been raised since 1990, and is not indexed for inflation, leading to a substantial degradation in HURF purchasing power as the price of asphalt, rock products and heavy equipment has increased dramatically, and

WHEREAS, the emergence of new and developing technologies in addition to an increase in the sale of electric, hybrid, and other fuel-efficient vehicles will inevitably continue to decrease state and local gas tax revenues, and

WHEREAS, the shifts from HURF to fund state obligations during the Great Recession have diverted over \$1 billion from state and local transportation systems since fiscal year 2009, and

WHEREAS, the reduced allocations from HURF to counties has resulted in counties suspending new construction, substantially decreasing road maintenance activities, and increasing designation of "primitive" roads, and

WHEREAS, the Arizona Association of County Engineers has identified that projected funding for county roadways and bridges will fall short of the necessary amount to maintain the county transportation system by \$2.2 billion over the next 10 years, and

WHEREAS, the need for additional transportation funding is evident from expert studies conducted and no action to authorize such funding will lead to the continued degradation of HURF due to increasing construction costs and technological trends; and

WHEREAS, the Surface Transportation Funding Task Force (the Task Force), a group of transportation experts and economists appointed by the Arizona State Legislature in 2016, identified that \$40 billion in additional funding for HURF was necessary over the next 20 years to meet state and local transportation needs, and

WHEREAS, the Task Force recommended the funding come from a phased in increase of 20 cents on motor fuel and use fuel taxes that was indexed to inflation, an additional registration

fee on alternative fuel vehicles to act as an in-lieu motor fuel tax, a six percent sales tax on motor fuel and use fuel, and an increase in registration and title fees, and

WHEREAS, Interstate 17 is a prime example of underinvestment and experiences unacceptable levels of fatalities and closures causing great harm to families and businesses; and

WHEREAS, the legislature passed and the Governor signed into law HB 2166 authorizing the ADOT Director to raise vehicle fees for Department of Public Safety highway operations which has been done:

NOW, THEREFORE, BE IT RESOLVED, the Executive Board of the Flagstaff Metropolitan Planning Organization hereby urges the Governor and Arizona State Legislature to:

Increase ongoing investment in the state and local transportation systems by, for example, implementing the recommendations of the Surface Transportation Funding Task Force; and

Provide city, town and county governments and regional transportation authorities additional power to generate local revenues to fund their transportation systems; and

Provide funding for Interstate 17 to address safety and capacity concerns; and

Protect the revenue for Department of Public Safety highway operations authorized in HB 2166 and set by the ADOT Director, so that HURF resources intended for road activities remain restored to state and local government transportation departments.

APPROVED AND ADOPTED this 7th day of March, 2019.

Art Babbott
Executive Board Chair, Flagstaff Metropolitan Planning Organization
Coconino County Supervisor, District 1

ATTEST:

Jeff Meilbeck
Executive Director, Flagstaff Metropolitan Planning Organization

DRAFT

BILL#	TITLE	DESCRIPTION	STATUS
H2019 Lawrence	Hwy Safety Fee; Repeal; VLT	Repeals the \$32 highway safety fee enacted last year to eliminate the HURF transfers to Highway Patrol	Assigned to House Trans Cmte on 2/4, <i>scheduled for 2/20 hearing</i>
H2029 Lawrence	Vehicles; Part- Time Residency Sticker	Requires any non-resident who is in AZ for more than 60 consecutive days to acquire an ADOT registration sticker for each vehicle and pay a fee to be set by the ADOT Director	Not assigned to cmte yet
H2047 Cook	HURF Distribution; Cities, Towns, Counties	In FY20-21, reallocates \$18 million in HURF revenues to counties under 250,000 and municipalities under 7,500	Assigned to House Approps Cmte on 2/12, <i>scheduled for 2/20 hearing</i>
H2069 Kavanagh	Text Messaging While Driving; Prohibition	Classifies texting while driving as a non-moving civil traffic violation, provides exceptions and sets penalties	Passed House Trans Cmte 4-3 on 2/13 amended, ready for House Public Safety Cmte, <i>scheduled for 2/20 hearing</i>
H2109 Shope	County Transportation Excise Tax	Doubles the transportation sales tax level that counties can take to their voters from one-half to one cent, Maricopa County excepted. The tax rate cannot exceed one cent when combined with county road taxes	Assigned to House Ways & Means and Trans Cmtes on 1/28, <i>scheduled for 2/20 hearings in both cmtes</i>
H2147 Rivero	Int'l Trans Trade Corridor Authority	Creates an authority responsible for constructing, financing, maintaining, improving, operating and promoting border transportation and trade facilities	Assigned to House State & Int'l Affairs and Approps Cmtes on 2/14, <i>scheduled for 2/20 House State & Int'l Affairs Cmte hearing</i>
H2165 Townsend	Distracted Driving; Reckless Driving	Classifies driving while participating in an activity that willfully distracts the driver from safely operating the vehicle as a class 2 misdemeanor	Assigned to House Trans and Public Safety Cmtes on 2/5
H2295 Fernandez	Appropriation; Street & Hwy Purposes	In FY19-20, appropriates \$200.5 million from the State General Fund to the counties for highway and street purposes	Not assigned to cmte yet
H2319 Campbell	HURF Transfers; Highway Patrol; Repeal	Repeals state law that caps the annual level of HURF revenues that can be transferred to Highway Patrol at \$10 million. (The cap is routinely bypassed as part of the budget)	Passed the House Trans Cmte 5-0 on 2/6, passed House Approps Cmte 10-0 on 2/13, ready for full House consideration
H2320 Campbell	Hwy Safety Fee; Reduction	Reduces and caps at \$18, the \$32 highway safety fee enacted last year to eliminate the HURF transfers	Passed the House Trans Cmte 6-0 on 2/6, ready for full House consideration

H2420 Blackman	Large Combination Vehicles; Special Permits	Increases the maximum overall gross weight of a vehicle combination for large combination excess size and weight special permits from 23,500 lbs to 29,000 lbs	Assigned to House Trans Cmte on 1/30, was scheduled for 2/6 hearing, pulled from agenda
H2440 Griffin	Hwy Safety Fee; Repeal	Repeals the \$32 highway safety fee enacted last year to eliminate the HURF transfers to Highway Patrol	Assigned to House Trans Cmte on 2/4
HB2456 Teller	Appropriation; State Aviation Fund	In FY19-20, appropriates \$65 million from the State General Fund to the State Aviation Fund	Passed the House Technology Cmte 6-0 on 2/13 amended, ready for House Approps Cmte
HB2465 Shope	Appropriation; Interstate 10; Widening; Study	In FY19-20, appropriates \$10 million from the State General Fund to ADOT to study I-10 widening	Passed House Trans Cmte 6-0 on 2/13, ready for House Approps Cmte, <i>scheduled for 2/20 hearing</i>
H2492 Bolding	State Hwy Work Zones; Accidents	Classifies speeding in a state highway work zone causing serious injury or death as a moving violation class 3 misdemeanor	Assigned to House Public Safety and Trans Cmtes on 2/4, held in House Public Safety Cmte on 2/13, <i>scheduled for 2/20 hearings in both cmtes</i>
H2504 Shah	Hwy Safety Fee; Vehicle Valuation	Revises the highway safety fee enacted last year to eliminate the HURF transfers to Highway Patrol by basing the fee amount on vehicle valuation rather than the current \$32 set fee per vehicle	Assigned to House Trans Cmte on 2/4, <i>scheduled for 2/20 hearing</i> <i>* Requires a 2/3rds vote of the Legislature due to potential increase in state revenues</i>
H2531 Chavez	Hands-Free Wireless Comm Devices; Driving	Prohibits cellphone use while driving unless the device is voice-operated and hands-free, provides exceptions, and sets penalties.	Assigned to House Trans and Public Safety Cmtes on 2/5, <i>scheduled for 2/20 hearing</i>
H2535 Thorpe	Impeding Left Lane Signs; Approp	In FY19-20, appropriates \$200,000 from the State General Fund to ADOT to post signs every 50 miles on rural highways instructing persons driving below the normal speed of traffic to operate in the right lane	Assigned to House Trans and Approps Cmtes on 2/4. Failed 3-4 in the House Trans Cmte on 2/13.

H2536 Campbell	Fuel; Electric Cars; Hybrids, Taxes	Phases in a three-year 25-cent increase to the fuel tax and revises or creates comparable taxes and fees for other vehicle fuel types. Estimated to generate an additional \$1 billion after year three. Indexed for inflation every year thereafter. Revenue would be deposited and distributed through existing HURF structure. Amended in House Trans Cmte to a five-cent per year for five year phase-in of the fuel tax increase and adjusts rates for alt fuel vehicles	Passed House Trans Cmte 6-0 on 2/6 amended, ready for House Ways & Means Cmte, <i>scheduled for 2/20 hearing</i> <i>* Requires a 2/3rds vote of the Legislature due to increase in state revenues</i>
HB2539 Thorpe	Seat Belts; Primary Enforcement	Authorizes law enforcement to cite seat belt violations regardless of whether they believe that another motor vehicle law violation has occurred	Assigned to House Public Safety and Trans Cmtes on 2/4, <i>scheduled for 2/20 hearings in both cmtes</i>
HB2549 Biasiucci	VLT; Alternative Fuel Classification; Repeal	Eliminates the vehicle license tax exemptions for alternative fuel vehicles	Passed House Trans Cmte 4-1 on 2/13, ready for House Ways & Means Cmte, <i>scheduled for 2/20 hearing</i>
S1001 Ugenti-Rita	Hwy Safety Fee; Repeal; VLT	Repeals the \$32 highway safety fee enacted last year to eliminate the HURF transfers to Highway Patrol. Amended in House Approps Cmte to require Highway Patrol to be fully funded by the General Fund. (This amendment will be no more effective than the existing state law that limits the HURF & SHF transfers to \$20 million a year, which is consistently bypassed in the budget)	Passed the Senate Approps Cmte 9-0 on 1/22, amended by full Senate on 2/4, passed Senate 24-6 on 2/11. Sent to House on 2/11
S1125 Mendez	Motor Fuel; Taxes	Doubles the state gas tax from 18 to 36 cents	Assigned to Senate Trans & Public Safety and Finance Cmtes on 1/22 <i>* Requires a 2/3rds vote of the Legislature due to increase in state revenues</i>
S1126 Mendez	Toll Roads; Conversion; Prohibition	Prohibits highways and roads that were publicly funded or maintained from converting to tolling	Assigned to Senate Trans & Public Safety and Gov't Cmtes on 1/22
S1141 Mesnard	Distracted Driving	Prohibits distracted driving, defined as engaging in any activity that is not related to the operation of the vehicle that interferes with the safe operation of the vehicle and in a manner that is an immediate hazard to another person, vehicle or property or does not exercise reasonable control of the vehicle	Assigned to Trans & Public Safety Cmte on 1/31, <i>scheduled for 2/20 hearing</i>

S1165 Brophy McGee	Prohibition; Texting While Driving	Prohibits holding and manually using a cellphone while operating a moving vehicle. Provides exceptions and sets penalties	Assigned to Senate Trans & Public Safety Cmte on 1/23, <i>scheduled for 2/20 hearing</i>
S1203 Livingston	Axle Fees; Commercial Vehicles, Repeal	Repeals the ADOT authority for axle fees to be assessed to foreign-registered commercial vehicles entering AZ from Mexico. If assessed, the fee revenues would fund border infrastructure and law enforcement. * During the Senate Trans & Public Safety Cmte hearing, the bill sponsor committed that the bill would not move further past the Cmte without an agreement among the stakeholders	Passed the Senate Trans & Public Safety Cmte 7-1 on 2/6, ready for Senate Approps Cmte
SB1274 Peshlakai	Appropriation; Hopi Route 60 Construction	In FY19-20, appropriates \$3 million from the State General Fund for improvements to Hopi Route 60	Assigned to Senate Trans & Public Safety and Approps Cmtes on 1/30
S1302 Livingston	Appropriation; Interstate 17; Expansion	In FY19-20, appropriates \$130 million from the State General Fund for the I-17 improvements from Anthem to Sunset Point	Passed the Senate Approps Cmte 7-1 on 2/19, ready for Senate Rules Cmte
S1332 Livingston	Alternative Fuel Vehicles; VLT	Phases out VLT tax reductions for alternative fuel vehicles through 2023	Passed the Senate Trans & Public Safety Cmte 7-0 on 2/13 amended, ready for full Senate consideration

FMPO Funding Sources & Eligible Uses Matrix

Prepared May 18, 2017

Annual Funding									
Source	Program	Abbreviation	Amount	Staff	Overhead	Planning / Data	Construction	Match	Non-eligible Activity
Federal Highway Administration	Metropolitan Planning	PL	\$110,000	★	★	★			
FHWA-ADOT	State Planning & Research	SPR	\$125,000	★	★	★			
FHWA	Surface Transportation	STBG	\$463,000	★	★	★	★		
Federal Transit Administration	Metropolitan & Statewide Planning	5305	\$36,000	★	★	★			
Local	General Funds	Local	\$27,500	★	★	★	★	★	★

In-State Competitive Grants									
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
FHWA	Highway Safety Improvement	HSIP	\$5,000,000				★		
FHWA	Transportation Alternative Program	TAP	\$1,000,000				★		
FTA-ADOT	Metropolitan & Statewide Planning	5305	\$300,000			★			

National Competitive Grants									
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
USDOT	Transportation Investments Generating Economic Recovery	TIGER	\$5,000,000-\$200,000,000				★		
FHWA	Fostering Advancements in Shipping & Transportation for the Long-term Achievement of National Efficiencies	FASTLANE	\$5,000,000 - \$100,000,000			★	★		
FHWA	Federal Lands Access Program	FLAP	\$250,000 - \$30,000,000			★	★		
FHWA	Advanced Transportation and Congestion Management Technologies Deployment		\$60,000,000 nationwide			★	★		
FHWA	Railway Highway Crossings Program						★		



FMPO STRATEGIC WORK PLAN

January 2019

(All items to be completed by December 31, 2019)

FMPO Mission Statement: Leverage cooperation to maximize financial and political resources for a premier transportation system.

FMPO Vision Statement: To create the finest transportation system in the country.

Guiding Principles

1. FMPO is focused:
 - a. Adopts clearly delineated objectives
 - b. Provides ambitious and credible solutions
 - c. Strategically plans for political and financial realities and possibilities
2. FMPO leads regional partners:
 - a. Provides targeted, effective and prolific communication to “speak with one voice”
 - b. Advocates for implementation, coordination and commitment
 - c. Provides collaborative leadership among and through its partners
 - d. Accountable for leveraging plans that lead to successful construction and services
3. FMPO leverages resources:
 - a. Strategically leverages project champions and other plans
 - b. Writes and secures competitive grants
4. FMPO plans for resiliency:
 - a. Invests time and resources to expand mode choice
5. FMPO is fair and equally representative
6. FMPO builds trust and credibility
 - a. Exhibits integrity in its work products
 - b. Exercises openness and transparency
 - c. Delivers on its promises

FMPO Measurable Objectives

1. Move the FMPO towards becoming more independent by...
 - a. Modifying the governing documents to grant the FMPO Executive Board greater authority to govern itself.
 - b. Amend and restate the governing Intergovernmental agreement.
 - c. Determine how the FMPO can best secure needed administrative and financial services.
 - d. Adopt financial, personnel and procurement policies for the FMPO.
2. Strengthen FMPO Board Leadership by...
 - a. Consider inviting NAU President’s office to serve on the FMPO Executive Board.
 - b. Evaluate and revise as needed FMPO governing documents to establish Executive Board’s authority for adopting policies related to personnel and financial decisions.
 - c. Developing a routine process for equipping the Board with the financial information they need.

3. Strengthen FMPO Staff by...
 - a. Identify leadership and staff training opportunities
4. Identify top 3 capital projects by...
 - a. Getting Board adoption
 - b. Creating clear messaging and talking points
 - c. Creating collateral material for all members
5. Create and deliver a communication plan by...
 - a. Rebranding the FMPO to reflect transportation planning and programming.
 - b. Defining standards for written and oral presentations.
 - c. Documenting roles and responsibilities for staff, TAC and Board members
 - d. Clarifying triggers and expectations for when communication will be provided.
 - e. Having communication plan adopted by Board.
6. Create a plan to fund top projects by...
 - a. Researching available funding sources and classifying those sources as high, medium and low confidence.
 - b. Adopting a 20 year fiscally constrained regional transportation plan, i.e. high confidence, capital plan.
 - c. Adopting a 5 to 10 year "aspirational" capital plan that identifies more ambitious projects and strategies for securing competitive funding.
7. Document for Board understanding FMPO role for regulatory and technical compliance
 - a. Translating RTP key concepts into understandable terms that clearly defines funding needs and project impacts.
 - b. Reinforce and build momentum for RTP key concepts by concisely updating the Board monthly and member agency governing bodies at least semi-annually.