



METROPLAN
GREATER † FLAGSTAFF

211 West Aspen Avenue
Flagstaff, AZ 86001
928-213-2654
metroplanflg.org

MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

May 27, 2020

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-213-2651 as early as possible to allow time to arrange the accommodation.

Public Questions and Comments must be emailed to rosie.wear@flagstaffaz.gov prior to the meeting.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Nate Reisner, Chair, ADOT North Central District Development Engineer (for Audra Merrick, ADOT Flagstaff District Engineer)
- Nick Hall, Vice-Chair, Coconino County Assistant Engineer (for Christopher Tressler, Coconino County)
- John Wennes, ADOT Transportation Planner
- Anne Dunno, NAIPTA Capital Program Manager
- Rick Barrett, City of Flagstaff Engineer
- Jay Christelman, Coconino County Community Development Director
- Christopher Tressler, Coconino County)
- Dan Folke, City of Flagstaff Community Development Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University Project Manager II
- Ed Stillings, FHWA



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- Jeff Meilbeck, Executive Director
- David Wessel, MetroPlan Manager
- Martin Ince, Multi-Modal Planner
- Rosie Wear, MetroPlan Specialist

Others in attendance: Mark Henige (ADOT), Stephan Vedral

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair Nate Reisner called the meeting to order at 1:32pm.

B. ROLL CALL

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: April 22, 2020 (Pages 5-9)

Motion: TAC member Nick Hall made a motion to approve the April 22nd, 2020 meeting minutes without edits. TAC member Anne Dunno seconded the motion. The motion was passed unanimously.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

- A. TIP 2021-2025 Review and Adoption (Pages 21-30)

MetroPlan Staff: Dave Wessel



Recommendation: Staff recommends the TAC adopt the FY21-25 Transportation Improvement Program (TIP).

Discussion: Member Anne Dunno recommended the addition of the Mountain Line BRT project, Railroad Bridge, and others. Coconino County members noted that the projects have not been updated since the Coronavirus and better numbers/projects will be available in the future. Member Jeff Bauman noted the City has not made adjustments since the Coronavirus and reduced tax revenues are expected to impact future projects.

Motion: TAC member Anne Dunno made a motion to approve FY21-25 TIP without edits. TAC member John Wennes seconded the motion. The motion was passed unanimously.

B. Strategic Workplan Report

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation is being made and staff will provide an update on progress towards the Strategic Workplan.

Discussion: None.

C. MetroPlan Project Criteria Process Update

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommend that the TAC adopt project priorities for MetroPlan and recommend adoption to the Board.

Discussion: The TAC recognized the need for the Board and the public to be provided a more clear explanation of how the final ranked projects from the compiled table of 80 projects were selected for inclusion into the recommended 3-year program. The TAC also agreed that an explanation of the projects should be developed. Staff explained that as projects were placed into the MetroPlan role categories of Planning Lead, Funding Pursuit, Planning Support and Routine Action other projects that might have been lower on the list moved up in consideration for the largest role, Planning Lead. Staff pointed to the Pedestrian and Bicycle Program that ranked 2nd overall and the Active Transportation Master Plan that ranked relatively high, too. The former needed only funding and the latter required only document review and advocacy through the public process. Lower ranked projects like the Lone Tree Traffic



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Interchange then moved up the list. Staff agreed to expand on project definitions in the Board presentation and in project briefs to follow.

Motion: TAC member Nick Hall made a motion to adopt MetroPlan's project priorities proposed with condition that more clarification is provided on each project. TAC member Jeff Bauman seconded the motion. Nate Reisner abstained from the vote so as not to approve on behalf of ADOT. The motion was passed by all other board members.

D. Federal Stimulus Infrastructure

MetroPlan Staff: Jeff Meilbeck

Recommendation: This item is for information only.

Discussion: None.

E. FY 20 Budget Update and FY 21 Budget

MetroPlan Staff: Rosie Wear

Recommendation: None. This item is for information only.

Discussion: None.

F. Federal Financing of Local Projects

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for discussion only.

Discussion: None.

G. Items from MetroPlan Staff

- P2P Process
- BUILD Grant Submittal
- Lone Tree TI Update

In the interest of time, this item was postponed to a future agenda.

H. Review the Draft Executive Board Agenda

(Pages 43-47)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

In the interest of time, this item was postponed to a future agenda.

I. Future Agenda Items

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

IV. CLOSING BUSINESS

A. ITEMS FROM THE BOARD - None

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. ADJOURN

Chair Reisner adjourned the meeting at 3:30pm.